



Mr C Moore
Sussex Building Consultancy Limited
3 Northcote Road
Bognor Regis
West Sussex
PO21 5LZ

Arun District Council
Arun Civic Centre
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West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: FP/7/13/DOC
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Moore

21st January 2013

Town & Country Planning Act 1990 (as amended)
Planning (Listed Buildings and Conservation Areas) Act 1990
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended)
Application for

Development Application for approval of details reserved by condition 2 (schedule and samples) following a grant of planning permission FP/183/09

Location 11 Westmorland Drive Bognor Regis

Thank you for your recent application which I received on 16th January 2013. It is being dealt with by Mrs D Johnson who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please provide samples of materials.

No fee was received upon submission. Please forward a cheque for £97.00.

✓23/1/13/

Please provide the above by **4th February 2013**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

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