

T: 01903 737500 Ext 37408
E: julie.grieves@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



From: Julie Grieves
Sent: 02 December 2022 09:43
To: 'Charlotte Dunne' [REDACTED]
Cc: Richard Goman [REDACTED] [landcharges <LandCharges@arun.gov.uk>](mailto:landcharges@arun.gov.uk)
Subject: RE: CIL NOTICE - FP/78/22/PL

Dear Ms Dunne,

I confirm that we received your completed Form 6 Commencement Notice on 30 November 2022, stating a commencement date of 3 January 2023.

Should the date of commencement change, you will be required to submit a further Form 6 before commencement.

As you have been awarded Self Build Relief, you will not receive a Demand Notice but I must remind you that there are disqualifying events that may occur and these can be found on the Form 7 Self Build Relief (Part 1) form that you signed.

Within 6 months of completion, you must submit a Form 7 Part 2 and all information required as per the form.

Kind regards,
Julie

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737500 Ext 37408
E: julie.grieves@arun.gov.uk

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From: Charlotte Dunne [REDACTED]
Sent: 30 November 2022 12:57
To: Julie Grieves <julie.grieves@arun.gov.uk>
Cc: Richard Goman [REDACTED]
Subject: RE: CIL NOTICE - FP/78/22/PL

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Dear Julie,

Please find attached Form 6 Commencement Notice.

If you need any further information, please do not hesitate to contact me.

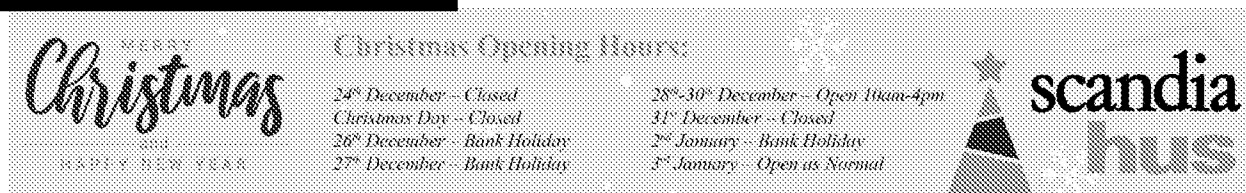
Kind Regards,

Charlotte Dunne

Sales Co-Ordinator

Scandia-Hus Ltd

Oakleigh House - Unit 12 Scandia-Hus Business Park - Felcourt Road - Felcourt - East Grinstead - West Sussex - RH19 2LP



From: Julie Grieves <Julie.Grieves@arun.gov.uk> **On Behalf Of** CIL

Sent: 03 November 2022 13:41

To: Charlotte Dunne

Cc: Richard Goman <Richard.Goman@arun.gov.uk>

Subject: RE: CIL NOTICE - FP/78/22/PL

Dear Charlotte,

Many thanks for your email and attachments.

You will shortly receive a revised Liability Notice and acknowledgement. Once we have received a Form 6 Commencement Notice, I will close FP/51/21/PL and send you confirmation of this.

Kind regards,
Julie

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737500 Ext 37408

E: julie.grieves@arun.gov.uk

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From: Charlotte Dunne <[REDACTED]>
Sent: 03 November 2022 12:21
To: CIL <CIL@arun.gov.uk>
Cc: Richard Goman <[REDACTED]>
Subject: RE: CIL NOTICE

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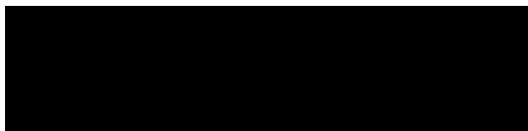
Dear Julie,

Please find attached Forms 1,2&7.

Kind Regards,

Charlotte Dunne
Sales Co-Ordinator

Scandia-Hus Ltd
Oakleigh House - Unit 12 Scandia-Hus Business Park - Felcourt Road - Felcourt - East Grinstead - West Sussex - RH19 2LP



From: Richard Goman <[REDACTED]>
Sent: 03 November 2022 11:03
To: CIL <CIL@arun.gov.uk>
Cc: Charlotte Dunne <[REDACTED]>
Subject: RE: CIL NOTICE

Hello Julie,

Following on from the below we are completing Forms 1,2&7. Can we send them to you directly.

Many thanks,

Richard

From: Julie Grieves <Julie.Grieves@arun.gov.uk> **On Behalf Of** CIL
Sent: 01 November 2022 17:30
To: Richard Goman <[REDACTED]> CIL <CIL@arun.gov.uk>
Cc: Charlotte Dunne <[REDACTED]>
Subject: RE: CIL NOTICE

Hi Richard,

See email below. If you want a new record and new LN then please forward all the forms mentioned below.

Or just submit the Form 6 if you wish to carry on with the existing application.

Thanks
Julie

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737500 Ext 37408
E: julie.grieves@arun.gov.uk

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From: Richard Goman [REDACTED]
Sent: 01 November 2022 17:14
To: CIL <CIL@arun.gov.uk>
Cc: Charlotte Dunne [REDACTED]
Subject: RE: CIL NOTICE

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Hello Julie,

The internal measurements for 32 Sea Drive are as follows:

GF – 151.2m²
FF – 114.1m²
SF – 75.7m²

TOTAL – 341m²

This now falls under the original scheme at 360m². Can you advise which forms I need to complete.

Thanks again for your help.

Many thanks,

Richard

From: Julie Grieves <julie.grieves@arun.gov.uk> **On Behalf Of** CIL

Sent: 31 October 2022 11:14

To: Richard Goman [REDACTED]

Subject: RE: CIL NOTICE

Thanks Richard,

We tend to only send a new LN if the new floor area increases. It's up to you. I can create a record and send a new LN if you provide all the necessary forms....Form 1, Form 2 and Form 7 Part 1 but that will be why you haven't received one before.

Otherwise you just submit the Form 6 for the previous application. As Self Buold has been applied for and approved, no demand will actually be sent and as long as they submit the Form 7 Part 2 within 6 months of completion, nothing else will be required.

Let me know how you wish to proceed.

Thanks,
Julie

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737500 Ext 37408

E: julie.grieves@arun.gov.uk

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From: Richard Goman [REDACTED]
Sent: 31 October 2022 10:43
To: CIL <CIL@arun.gov.uk>
Subject: RE: CIL NOTICE

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Hello Julie,

Thank you for your prompt response, it's much appreciated. I hadn't submitted a new Form 1 as we were varying the existing permission and our new design was less than the previously agreed scheme. I am happy to fill in the appropriate forms and just to confirm we have not commenced works which are planned to start with the new foundation dig in 2-3 weeks.

I look forward to hearing from you.

Many thanks,

Richard

From: Julie Grieves <Julie.Grieves@arun.gov.uk> **On Behalf Of** CIL
Sent: 31 October 2022 09:45
To: Richard Goman [REDACTED]
Subject: RE: CIL NOTICE

Dear Richard,

I'm just looking into this for you. The previous application had a CIL Form 1 completed with a floor area being created of 190sqm, with 108 floor area demolished (although case officers measurements down as 360sqm) therefore, if your new application has a greater floor area (397sqm) I'll need to send a new LN. This application seems to have 'slipped the net' although we have not received a CIL Form 1 from you either?!

Could you clarify?

Thanks.

Julie Grieves,
Senior CIL Officer, Planning

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E: julie.grieves@arun.gov.uk

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From: Richard Goman [REDACTED]
Sent: 24 October 2022 18:46
To: kevin.owen@arun.gov.uk; CIL <CIL@arun.gov.uk>
Cc: Charlotte Dunne [REDACTED]
Subject: CIL NOTICE

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Hello Kevin,

I have just received an out of office notification for Julie Grieves. Please see my enquiry:

Hello Julie,

I left a message on your answer phone and thought it best to send you an email. We have been instructed on the build at 32 Sea Drive, Felpham for a Mr & Mrs Twist FP/51/21/PL. The reference relates to the original application where the client's previous builder had started works on site and submitted Form 6, the commencement notice. This was for a larger dwelling and we now have consent for a smaller dwelling at 397m². The client still intends to occupy the new dwelling for a minimum of 3 years and I just wanted to check what forms you required from us. I have been advised by a planning consultant to submit form 13 and form 1. I was going to do this but thought it best to consult you first.

The new approved application is FP/78/22/PL.

I look forward to hearing from you.

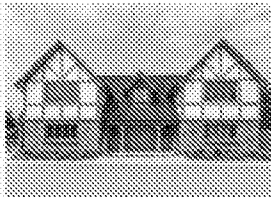
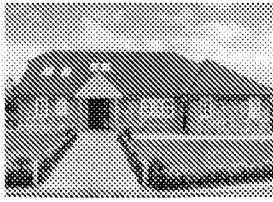
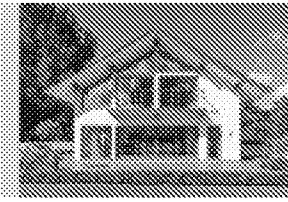
I hope you can advise.

Many thanks,

Richard

RICHARD GOMAN
PROJECT MANAGER
SCANDIA-HUS LTD
OAKLEIGH HOUSE, 12 SCANDIA-HUS BUSINESS PARK, FELCOURT ROAD,
EAST GRINSTEAD, W. SUSSEX RH19 2LP





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