

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



From: Julie Grieves
Sent: Thursday, June 8, 2023 11:05 AM
To: 'Tom Barnes' [REDACTED]
Subject: RE: FP/61/20/PL - 10 Felpham Gardens

Tom,

I confirm that we received your completed Form 6 Commencement Notice on 8 June 2023, stating a commencement date of 12 June 2023.

You will shortly receive a Demand Notice. This explains how and when to pay. Please ensure you pay on the due date otherwise surcharges will be added.

Should the date of commencement change, you will be required to submit a further Form 6 before commencement.

Kind regards,
Julie

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737947

E: julie.grieves@arun.gov.uk

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From: Tom Barnes [REDACTED]
Sent: Thursday, June 8, 2023 10:50 AM
To: Julie Grieves <julie.grieves@arun.gov.uk>
Subject: Fwd: FP/61/20/PL - 10 Felpham Gardens

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Hi Julie

All done, thank you

Warm regards

Tom

----- Forwarded message -----

From: Sarah Mitchell [REDACTED]
Date: Thu, 8 Jun 2023, 10:47
Subject: Re: FP/61/20/PL - 10 Felpham Gardens
To: Tom Barnes [REDACTED]

here you go,

Sarah

x

On Thu, Jun 8, 2023 at 10:31 AM Tom Barnes [REDACTED] wrote:

----- Forwarded message -----

From: **Julie Grieves** <Julie.Grieves@arun.gov.uk>

Date: Thu, 8 Jun 2023, 09:31

Subject: RE: FP/61/20/PL - 10 Felpham Gardens

To: Tom Barnes [REDACTED]

Good morning Tom,

Thank you. Can you just add in the box 'C' the CIL Ref 906 and return,

Many thanks,

Julie

Julie Grieves,

Senior CIL Officer, Planning

T: 01903 737947

E: julie.grieves@arun.gov.uk

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From: Tom Barnes [REDACTED]
Sent: Thursday, June 8, 2023 9:06 AM
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: Fwd: FP/61/20/PL - 10 Felpham Gardens

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Dear Julie

Please find attached the completed forms as requested, thank you for the friendly reminders, there is a lot to navigate!

Kind regards

Tom

----- Forwarded message -----

From: Sarah Mitchell [REDACTED]
Date: Thu, 8 Jun 2023, 09:02
Subject: Re: FP/61/20/PL - 10 Felpham Gardens
To: Tom Barnes [REDACTED]

Forms attached

Sarah

On Wed, Jun 7, 2023 at 9:19 PM Tom Barnes [REDACTED] wrote:

----- Forwarded message -----

From: Julie Grieves <Julie.Grieves@arun.gov.uk>
Date: Wed, 7 Jun 2023, 11:25
Subject: RE: FP/61/20/PL - 10 Felpham Gardens
To: Tom Barnes [REDACTED]

Hi Tom,

Please find a link to all the forms. [Download the forms - Community Infrastructure Levy - Planning Portal](#).

Please complete and return.

Thanks,

Julie Grieves,

Senior CIL Officer, Planning

T: 01903 737947

E: julie.grieves@arun.gov.uk

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From: Tom Barnes [REDACTED]
Sent: Wednesday, June 7, 2023 11:20 AM
To: Julie Grieves <julie.grieves@arun.gov.uk>
Subject: Re: FP/61/20/PL - 10 Felpham Gardens

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Hi Julie

Thank you for the friendly reminder, are you able to resend these forms to me or should I ask Chris Moore (my agent)

Kind regards

Tom

On Wed, 7 Jun 2023, 09:57 Julie Grieves, <Julie.Grieves@arun.gov.uk> wrote:

Dear Mr Barnes,

I am just sending a friendly reminder that **before** you commence any works, you must submit a Form 2 Assumption of Liability and a Form 6 Commencement Notice as per the attached Liability Notice sent in 2021.

Many thanks,

Julie

Julie Grieves,

Senior CIL Officer, Planning

T: 01903 737947

E: julie.grieves@arun.gov.uk

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