



Mr M Sargeant
The Old School House
114 Felpham Road
Felpham
West Sussex
PO22 7PP

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 716019
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning
Our Ref: FP/50/11/TC
Your Ref:

Please ask for:
Mrs D Johnson
(01903) 737500 Ext 37454

Dear Mr Sargeant

28th March 2011

The Town and Country Planning Act 1990 (as amended)

**Lop 5 trees within the Felpham Conservation Area
The Old School House 114 Felpham Road Felpham**

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

Please sign and date the declaration (highlighted in pink) and return accordingly.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/cgi-bin/buildpage.pl?mysql=3390>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 11th April 2011. If this information is not received by this date the application will be returned as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy