



Mr M Sargeant
The Old School House
114 Felpham Road
Felpham
West Sussex
PO22 7PP

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Dx: 57406 Littlehampton
Minicom: 01903 732765
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Your Ref:

Our Ref: FP/50/11/TC

Please ask for: Mrs A Stroud
01903 737500 Ext 37314

4th April 2011

Dear Mr Sargeant

The Town and Country Planning Act 1990 (as amended)

Fell 1 Silver Birch tree and lop dead branches to various trees within the Felpham Conservation Area
The Old School House 114 Felpham Road Felpham PO22 7P

Thank you for your recent application, which was accepted as valid on 4th April 2011. It is being dealt with by Mrs A Stroud who will be able to help you by telephone should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

Thank you for your recent notification of proposed works to trees which I received on 4th April 2011. It is being dealt with by Mrs A Stroud who will be able to help you should you have any questions.

We have six weeks from the date we received your letter to consider making a Tree Preservation Order on the tree or trees. If by 16th May 2011 you do not hear from us, you may carry out the work as long as you do so within 2 years from the date of your letter and do no more work on the tree or trees than is set out in your letter. We will however endeavour to inform you of the outcome of your proposal before this date.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

This Council is now legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 5th May 2011 which is the end of the advertising period.

I trust this of assistance to you.

Yours sincerely

PMAC11