



Mr C Moy
D A's Garden (Maintenance)
Flat 4 Turret House
Limmer Lane
Felpham
PO22 7EN

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 716019
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning
Our Ref: FP/47/11/T
Your Ref:

Please ask for:
Mrs S Honney-Bayes
01903 737500 Ext 37445

Dear Mr Moy

3rd March 2011

The Town and Country Planning Act 1990 (as amended)
The Town and Country Planning (Tree Preservation Order) Regs 1999

Reduce crown by 25-30% of 1 no. Ash tree
Flats 1-5 12 Limmer Lane Felpham

Thank you for your recent application which I received on 3rd March 2011. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please confirm in writing the species of tree (as this is not noted on the application form) & whether you are the owner of the tree.

Please provide a sketch plan showing the location of the tree.

Please provide written arboricultural advice from an appropriate expert.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/cgi-bin/buildpage.pl?mysql=3390>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 17th March 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

Herewith: a Common ASH (FRAXINUS EXCELSIOR)
b Attached (Sketch)
c Engineer's report
d See FP/177/10T
e Neighbours letter.

pmac42

Am away until 14th April

ARUN DISTRICT COUNCIL

8 - MAR 2011

RECEIVED