



## West Sussex Flood Risk Partnership

Application for Ordinary Watercourse Land Drainage Consent [1a]

Felpham - Hampshire Homes  
5782

### Introduction

Before completing this form you are recommended to contact us for advice on your proposal.

Please read through the guidance notes and the application form carefully before you fill the form in.

It should take you about 20 mins to fill in this form and it can be completed online.

If you are not sure about anything in this form, contact your Local District or Borough Council using the details at the bottom of this form.

### Contents

1. About you, the applicant
2. Your address
3. Agent or Consultants details
4. Interest in the Land
5. Location of Work
6. Description and Purpose of Proposed Work
7. Plans and Sections
8. Construction Details
9. Environment Agency Interests
10. Planning Approvals
11. Maintenance of Structure
12. Effects on the Environment
13. Fees
14. Checklist
15. Declaration

# 1 The Applicant

Are you applying as a company, an individual, a group of individuals (partnership) or a public body? Please tick the appropriate box.

Company ☒ Go to section 1.1  
Individual ☐ Go to section 1.2  
Group of individuals ☐ Go to section 1.3  
Public body ☐ Go to section 1.4

## 1.1 Applications from companies

To apply as a company, you must be formally registered with Companies House. Please see Companies House website for more information.

Company name, as registered with Companies House  
MJA CONSULTING  
Company registration number

Office address registered with Companies House

Address

Postcode

Country

Contact telephone numbers, including the area code

Phone

Mobile

Email

Now go straight to section 3.

## 1.2 Applications from individuals

Give your full name.

Title (Mr, Mrs, Miss etc)

First name

Last name

Now go straight to section 2.

## 1.3 Applications from groups of individuals

What type of group are you?

Charity ☐  
Group of individuals ☐  
Club ☐

Partnership ☐  
Other ☐  
Name of your group

Give details of your group's main representative

Title (Mr, Mrs, Miss etc)

First name

Last name

Position

Now go straight to section 2.

## 1.4 Applications from public bodies

Name of the public body

What type of public body are you?

## 2 Your address

If you are applying as an individual, group of individuals or public body, please fill in 2.1 below.

### 2.1 Your main UK address

Address

Postcode

Contact telephone numbers, including the area code

Phone

Mobile

Email

### 3 Agent or Consultant Contact details (where appropriate)

### 3.1 Who we can contact about your application

This can be you or someone acting as a consultant or an agent for you during your application process.

Title (Mr, Mrs, Miss etc)

First name

Last name

Position

MJA  
CONSULTING  
ENGINEER

Address MJA CONSULTING  
24 THE GUARDIAN

Postcode

Country

Contact numbers, including the area code

Phone

Mobile

Email

Now go straight to section 2.

## 4. Your Interest in the Land

### 4.1 What is your interest in the Land?

Landowner ☒  
Tenant ☐  
Other ☐ Please specify

## 5 Location of the Proposed Works

5.1 What is the location of the Proposed Works? (Please provide a plan clearly showing the location)

See plan

5.2 Name of River or Watercourse (if known)

5.3 National Grid Reference of the Site (to 12 figures)

### 6 Description and purpose of the proposed works

6.1 Please provide a description of the proposed works (please attach separate sheets if required)

### 6.2 Number of Structures

1

## 7 Plans and Sections:

7.1 Please provide a description and reference number of all plans and sections you have provided (see the guidance notes). Please attach separate sheets if required

### 8 Construction Details

8.1 Are the works permanent or Temporary?

Permanent ☒  
Temporary, for how long? ☐ if so,

8.2 Date Construction Work is proposed to start?

Date (DD/MM/YYYY)

### 9 Environment Agency Interests

9.1 Do the proposed works involve or affect the following?

Impounding (holding back a watercourse) ☐  
Abstracting (removing) Water ☐  
Fish or fisheries ☐  
Disposing of Waste Material ☐  
Water Quality ☐  
If yes, please contact the Environment Agency on 03706 506 506

### 10 Planning Approvals

Fill in this Section if you have been given planning permission for the proposed works. Otherwise go to Section 11.

#### 10.1 Planning Authority

Arun District Council

#### 10.2 Application Number

#### 10.3 Approval Date

Date (DD/MM/YYYY) : \_\_\_\_\_

#### 11 Maintaining the Structure

##### 11.1 Name of Person or Organisation responsible for maintaining the structure

During Construction Hampshire Homes  
Upon Completion Hampshire Homes

#### 12 Effects on the Environment

##### 12.1 Please attach brief details of any effects the work will have on the environment together with any proposals for improvements you will make or action you will take to mitigate/compensate for the effects.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### 13 Fees

Our Ordinary Watercourse Consent fees are set at £150 per structure or application and should be made out to the appropriate District or Borough Council; please contact us for any queries or multiple applications. Additional fees may be charged for complex / involved applications.

#### 14 Checklist

Please read through this list and tick the items you are sending with this application.

- Completed Form ☐
- Any associated documents, plans and calculations ☐
- Applicable Fee ☐
- Environmental/Ecological Reports ☐
- Method Statement ☐

#### The Data Protection Act 1998

We will process the information you provide so that we can deal with your enquiry.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, Welsh Government
- carry out research into environmental issues and develop solutions to problems;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service and improve it where necessary; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (taking into account any exemptions under the General Data Protection Regulation).

We may pass the information on to our agents or representatives to do these things for us.

#### 15 Declaration

By signing below you are declaring that, as far as you know, the information given in this application, including the plan and any supporting documents, is true.

Signature

Telephone: 01444 477074

Email: drainage@midsussex.gov.uk

Address: Oaklands Road, Haywards Heath, RH16 1SS

Please tell us if you have any communication needs such as needing information in a different language or alternative format (for example, in large print or in Braille)

Title (Mr, Mrs, Miss etc)

First name

Last name

Position

Today's date

#### Next steps

Please return this form together with any supporting documents to the Drainage Engineer, listed below, in which your application is located.

##### Adur and Worthing Council

Ken Argent

Telephone: 01903 221374

Email: ken.argent@adur-worthing.gov.uk

Address: The Town Hall, Chichester Road, Worthing, BN11 1HA

##### Arun District Council

Paul Cann

Telephone: 01903 737819

Email: Paul.Cann@arun.gov.uk

Address: Arun Civic Centre, Millers Road, Littlehampton, BN17 5LF

##### Chichester District Council

Paul Cann

Telephone: 01903 737819

Email: Paul.Cann@arun.gov.uk

Address: Arun Civic Centre, Millers Road, Littlehampton, BN17 5LF

##### Crawley Borough Council

John Braidley

Telephone: 01293 438596

Email: John.Braidley@crawley.gov.uk

Address: The Boulevard, Crawley

##### East Sussex County Council

John Braidley

Telephone: 01293 438596

Email: john.braidley@east-sussex.gov.uk

Address: Chart Way, Hove, Brighton, BN1 2EJ

##### West Sussex County Council

John Braidley

Telephone: 01293 438596

Email: john.braidley@west-sussex.gov.uk

Address: Chart Way, Hove, Brighton, BN1 2EJ