



ARUN
DISTRICT COUNCIL

Working in partnership with

South Downs
National Park Authority

ADCS Ltd
30 Foxley Lane
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West Sussex
BN13 3AD

Arun District Council
Arun Civic Centre
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Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Your Ref:

Our Ref: FP/41/12/L

Please ask for: Mrs S Leeson

Direct Dial: 01903 737769

7th March 2012

Dear Sir/Madam

Planning (Listed Buildings and Conservation Areas) Act 1990

Application for Listed Building Consent for change of use from offices (B1) use to Residential use (C3) & three new dormer windows to replace existing
Church House 94 Felpham Road Felpham PO22 7PG

Thank you for your recent application, which was accepted as valid on 5th March 2012. It is being dealt with by Mrs S Leeson who will be able to help you by telephone should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This Council is now legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 5th April 2012 which is the end of the advertising period.

If you have not received a decision by 30th April 2012 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Planning (Listed Building and Conservation Areas) Act within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Temple Quay House, 2 The Square, Bristol, BS1 6PN.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

I trust this of assistance to you.

Yours faithfully

PMAC11