



Arun District Council
Planning Dept
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF



2nd March 2012

Dear Sirs

Re: Proposed change of use from office B1 use to residential C3 use to create 2 No. one bedroom apartments and 3 No. two bedroom apartments and three new dormer windows at Church House, 94 Felpham Road, Felpham, West Sussex PO22 7PG

We enclose herewith the following documents in support of our Planning Application for a proposed change of use from office B1 use to residential C3 use to create 2 No. one bed apartments and 3 No. two bed apartments and 3 No new dormer windows: -

1. 3 copies of Planning Application Forms
2. A copy of the Validation Checklist
3. 3 copies of the drawing ref. No.s 1242/P01K, 1242/P02A & 1242/P05B
4. 3 copies of the Design & Access Statement ref. No. 1242/P03
5. 3 copies of the Heritage Statement
6. A cheque in the sum of [REDACTED]

Should you require any further information or have any queries concerning the above please do not hesitate to contact me.

Yours faithfully

[REDACTED]

Tony Preece

Enc.
cc. Mr G. & Mrs S. Harries

Company registration No.
3414549

VAT Registration Number 883 8039 86