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Arun Civic Centre
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website: www.arun.gov.uk/planning

Our Ref: FP/30/20/PL

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

9th March 2020

Dear Mr Dowling

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015
Application for Householder Planning Permission**

Development Reinstatement of exterior staircase
Location 9A Felpham Road Felpham

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Please provide a full planning application form.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **23rd March 2020**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

Neil Crowther