

Ms Katharine Gould  
5 Davenport Road  
Felpham  
Bognor Regis  
PO22 7JP

Please ask for: Ms Iqraa Malik  
Email: [iqraa.malik@terraquest.co.uk](mailto:iqraa.malik@terraquest.co.uk)  
Telephone: 0121 234 1390  
Our Ref: FP/251/21/PL  
Your Ref:  
Date: 4th January 2022

Dear Ms Gould,

Town & Country Planning Act 1990 (as amended)  
Town and Country Planning (Development Management Procedure) (England) Order 2015

Application for Planning Permission

Development: Erection of single storey rear extension following the demolition of existing lean to.  
Location: 5 Davenport Road Felpham PO22 7JP

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

#### Location Plan

The location plan requires a solid red outline around the site boundary. Further details of what must be included on the plan can be found in the Validation Requirements List.

#### Floor Plans

Please submit clearly labelled existing floor plans and elevations at a scale of 1:50 or 1:100. Further details can be found in the Validation Requirements List.

#### Block Plan

Please submit a block plan with dimensions from the proposed extension to all site boundaries at a scale of 1:500. The block plan currently submitted does not have a stated scale. Further details of what must be included on the plan can be found in the Validation Requirements List.

#### Elevations

Please submit proposed elevations at a scale of 1:50 or 1:100. Along with this, the proposed floor plans require a stated scale. Further details can be found in the Validation Requirements List.

For further detailed information on validation requirements please go to our website and refer to the requirements list for this type of application: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Where the information requested above relates to a local validation requirement, you may request that the

requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

Please provide the above by 18th January 2022. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely



Neil Crowther  
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>