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Our Ref: FP/251/19/PL

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

Dear Miss Massey

24th December 2019

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission**

Development Altering of existing west access to site to allow for vehicular access for emergency & maintenance purposes only. Drop kerb formed to allow for vehicular crossover, area to include a new area of secure bin storage for the school.
fence off waiting area separating it from public access & existing vehicular entrance areas.

Location Bishop Tufnell C Of E Junior And Infant School Pennyfields Felpham

Thank you for your recent application which I received on 4th December 2019. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan Amend

Please provide a complete red edge.

Because you are crossing WSCC land (road) please complete Certificate B and serve notice on WSCC. Please amend the application Certificate A and B to reflect this change.

Please provide a floor plan and elevations for the proposed bin store.

No fee accompanied this application. Please forward the amount of £234.00 by cheque, made payable to Arun District Council, or pay on our website, www.arun.gov.uk quoting reference FP/251/19/PL.

Please provide elevations of all proposed gates clearly labelled.

Please provide an elevation of the proposed new fence.

Surface Water Drainage Statement for proposed new tarmac

Please provide a statement in accordance with our Validation Requirements List.

West Sussex County Council require that a visibility splay is provided. A splay is formed for a 30 mph speed limit road by measuring from a point 2.4m back from the kerb edge in the centre of the proposed access. A line should then be drawn from either side of this point for 43 m in each direction to the nearside edge of the carriage way. The splays must intersect land

only within the control of the applicant, or within the publicly maintained highway.

The distance will increase with the speed limit of the road. If the road is 40 mph speed limit then the distance should be 120 m either side. For speeds above this please contact West Sussex County Council Highways for advice on what would be acceptable.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **7th January 2020** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely



Neil Crowther
Group Head of Planning