

Christopher Best

From: [REDACTED]
Sent: 27 September 2017 17:05
To: Christopher Best
Subject: 29 Davenport Road

Hi Chris,

Please find bellow 2x confirmations for me to be the agent.
Also could you please change the address to:
applicant address should be the business address which is below:

18 – 20 Le Pollet
St Peter Port
Guernsey
GY1 1WH

I made spelling mistake of the business name please could you amend to :
Summerley Properties Limited

Thank you
Kind Regards

Monika Ryan

Sent: 27 September 2017 14:21
To: Jessica Russell; Monika Ryan
[REDACTED]
Subject: RE: 29 Davenport Road

Hi Monika

Please accept this email as confirmation of the fact that we wish for you to act as agent in relation to the retrospective planning application for 29 Davenport.

Kind Regards

Phillip Martin TEP
Team Leader

OAK TRUST 

From: Jessica Russell
Sent: 27 September 2017 14:18
To: 'Monika Ryan'
[REDACTED]
Subject: RE: 29 Davenport Road

Hi Monika

Thank you for your email.

On behalf of Oak Directors Limited as sole director of Summerley Properties Limited, I confirm that I, Jessica Russell as an authorised signatory, authorise you, Monika Ryan, to act as our agent in relation to the retrospective planning application for 29 Davenport.

My colleague Phillip Martin will also provide a secondary confirmation as authorised signatory.

I believe the applicant address should be the business address which is below:

18 – 20 Le Pollet
St Peter Port
Guernsey
GY1 1WH

Kind regards

Jessica Russell TEP
Senior Administrator



www.oaktrustgroup.com

18-20 Le Pollet St Peter Port
Guernsey GY1 1WH Channel Islands

Sent: 27 September 2017 13:33

Subject: FW: 29 Davenport Road

Hi Dave and Jessica,

I could not enter my details into the form, I did not select NO as there was no option and I double looked and checked why I can not enter my details as agent. Strange, it never happened to me before.
Please find bellow e-mail from planner.
Please could you give me that permission.
Application forms requires name and surname and I included that it is a company.
I will ask the planner to amend/correct the company name.
Do you want different address for applicant or you are OK with 29 Davenport Road?

Kind Regards
Monika

Sent: 27 September 2017 11:56

To: Monika Ryan

Subject: 29 Davenport Road

Hi Monika,

Thank you for your voicemail notifying me of the planning application at 29 Davenport Road being submitted.

I am sorry to hear that you had issues entering yourself as an agent.

In order to rectify the situation, please can you provide a statement from your client/applicant proving that they are happy for you to act as their agent and forward it on to me? Please could you also put your contact details in writing. I will then pass this on to the Tech Support team who will be validating the application.

Many thanks,
Chris

Christopher Best | Senior Planning Officer (Compliance), Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road,
Littlehampton, BN17 5LF



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