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SECTION	DESCRIPTION	WORKS REQUIRED	CHARGE TO		WORK COMPLETE or SNAG
			PROJECT	OTHER	
	ASBESTOS				
1	EXTERNAL ENVIRONMENT				
1.01	FASCIA (INCL PROJ SIGN)	There is a restriction on the design and colour of the the replacement fascia to maintain the character of the building and area. The back ground colour has to be retained. All lettering has to be in gold. Boots are allowed to place a blue lozenge on to the fascia. There are three fascia panels. There are no projecting signs. Main contractor to liaise with signage contractor to ensure installation with scheme. Signage contractor to obtain planning permission for "Display of Advertisements"	✓		
1.02	SHOPFRONT	Thoroughly clean existing shop front (including glazing), removing any graffiti, moss or algae. The existing frontage is to be retained.	✓		
1.03	SUN BLIND	The existing sun blinds are in good working order. No works.	✓		
1.04	EXTERNAL SHUTTERS	Not applicable.			
1.05	ENTRANCE DOORS	Note: Manual doors fitted. Ensure that all doors are operating correctly, adjust if necessary. Provide power assistance to the entrance door Note: Ensure that the door guard is positioned sufficient distance away from the door handle to prevent fouling. Remove the existing lock and replace with a new 5 lever dead lock.	✓		
1.06	EXTERNAL ENTRANCE DOOR SOFFIT	Clean only.	✓		
1.07	EXTERNAL ENTRANCE LIGHTING	Not applicable.			
1.08	STALL RISERS	Thoroughly clean existing brick stallrisers removing all moss, algae and vegetation.	✓		
1.09	PILLASTERS	Thoroughly clean existing.	✓		
1.10	ENTRANCE TILING	Store entrance has sloped approach. Industrial Clean to existing entrance tiling.	✓		
1.11	MANIFESTATIONS	Not applicable.			
1.12	SHOPFRONT STRUCTURAL CANOPY	Not applicable.			
1.13	REAR EXTERNAL AREA	Provide a new small "Fire Exit Keep Clear" signage to the external face of the rear door.	✓		

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2	INTERNAL ENVIRONMENT				
		NB Store to be left in excellent condition on sales floor - all marks removed; all sticky fixers, etc. removed; all visible damage/making good completed - incl. Environmental aspects and fittings.	✓		
2.01	INTERNAL SHUTTERS	Not applicable.			
2.02	ENTRANCE DOOR AND DOOR FRAME - INTERNAL	For doors see section 1.05 above.	✓		
2.03	SHOPFRONT BULKHEADS	Bulkhead is laminated, clean only.	✓		
2.04	WINDOW ENCLOSURES	Left Hand Window Enclosure - Clean the window frames, glazing and soffit.	✓		
		Redecorate the window returns to white to BS 00 E 55 with 2 no. coats of matt vinyl emulsion paint.	✓		
		Redecorate the internal stallriser to white to BS 00 E 55 with 2 no. coats of matt vinyl emulsion paint.	✓		
		Clean off and redecorate the wooden skirtings to white to BS 00 E 55 with 2 no. coats of gloss paint.	✓		
		Right Hand Window Enclosure - Clean the window frames, glazing and soffit.	✓		
		Redecorate the window returns to white to BS 00 E 55 with 2 no. coats of matt vinyl emulsion paint.	✓		
		Redecorate the internal stallriser to white to BS 00 E 55 with 2 no. coats of matt vinyl emulsion paint.	✓		
		Clean off and redecorate the wooden skirtings to white to BS 00 E 55 with 2 no. coats of gloss paint.	✓		
		Allow for new permanent signage package in line with Customer	✓		
2.05	EXISTING WINDOW LADDERS	There are no existing window ladders in store.			
		No new window ladders or service totem to be installed.			
2.06	WINDOW LIGHTING	Retain existing window lighting and realign if necessary	✓		
		Ensure promotional material is illuminated	✓		
2.07	SIGNAGE	Remove existing signage including Prescription and Advice baffle and discard.	✓		
		Main Contractor to install new Perimeter Signage, Prescriptions Baffle and Bus Stop signage Project Co-ordinators indicative layout, and with Store Managers agreement. Note: ensure sufficient "Blanks" are	✓		
		Project Co-ordinator to call off internal signage package and confirm where dual signage is required.	✓		
		New consultation room signage to be fitted.	✓		
		Provide half height minty green VTG window vinyls to the left hand window.	✓		
		Note: the right hand window already has full height opaque VTG vinyls applied.	✓		

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2.08	ENTRANCE MATTING	Retain the existing entrance matting and deep clean.	✓		
2.09	FLOOR FINISH	Note existing floor covering type - Monsoon Cherry	✓		
		Make good minor repairs with closest match.	✓		
		Make good where platform base removed, allow for strip patching in material to closest match.	✓		
		NB-Main Contractor to check at briefing meeting if flooring extends under the plinths and counters.	✓		
		Retain existing Ergo mats to the dispensary.	✓		
2.10	CEILING	Ceiling height above sales area floor level + 2642mm.	✓		
		Ceiling height above dispensary area floor level + 2452mm.	✓		
		Allow 1 no. box of tiles for minor repairs of damaged areas.	✓		
2.11	SALES AREA LIGHTING	Note: Existing sales area lighting is to be retained. Contractor to measure Lux levels within the store to ensure that they are to minimum acceptable levels.	✓		
		Electrical contractor to relamp lighting only where lamps have failed on the last night of works to the store.	✓		
		Relocate 2 no. existing spotlights one tile to the left to illuminate the Prescription sign, 1no. focused on the first "P" and 1 no. on the "I", to Boots specification.	✓		
		Realign 1 no. spotlight to illuminate the Branding Wall units.	✓		
		Relocate 1 no. spotlight and centralised over the entrance door.			
2.12	EMERGENCY LIGHTING	Electrical contractor to review level and standard of emergency lighting within the store.	✓		
		If the existing emergency lighting complies with the minimum specification, clean all units and rebulb as necessary.	✓		
2.13	AC UNITS AND GRILLES	2 no. new air conditioning cassttes to be installed by others prior to refurbishment works starting. Air Conditioning to be installed in accordance with the design specification, taking into account local conditions. 1 no. to the sales area and 1 no. to the dispensary area.	✓		
		Decommission and remove 2 no. plinth mounted perimeter fan heaters from the sales area only. See wallfitting works.	✓		
		Note: shop supply is single phase.	✓		
2.14	NON MERCHANDISE AREA (WALL LININGS)	Nib To The Left Hand Side Of The Entrance Door - Reclad to white with class 1 MFC, complete with new white plastic angles and trims.	✓		
	(Including doors and door frames).	Nib To The Side Of The Left Hand Window - Reclad to white with class 1 MFC, complete with new white plastic angles and trims.	✓		
		Wall Behind Branding Wall - Clad to pale green with class 1 MFC to Polvrev A014 Aigue Marine, complete with all necessary plastic angles and trims colour matched with laminate.	✓		
		Corner Bv "P" Meds - Reclad to blue with class 1 MFC from Wilson Art Laminate ARA 0763-60 bonded on 18mm chipboard with laminate balancer. Provide new blue plastic angles and trims, colour to match laminate.	✓		

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		Rear Right Hand Corner - Reclad to blue with class 1 MFC from Wilson Art Laminate ARA 0763-60 bonded on 18mm chipboard with aminate balancer. Provide new blue plastic angles and trims, colour to match laminate.	✓		
		Nib To The Right Hand Side Of The Entrance Door - Reclad to white with class 1 MFC, complete with new white plastic angles and trims.	✓		
		Replace all skirtings to non merchandised walls with 125mm brushed aluminium laminate.	✓		
		Door To Consultation Room Door - Redecorate door frames to dove grey to BS 00 A 05 with 2 no. coats of gloss paint.	✓		
		Provide SAA kickplates to the sales area side of the door	✓		
		Clean the door.	✓		
2.15	COLUMNS	Not applicable.			
2.16	FRIEZE	Remove the existing high level grey frieze above the healthcare backwall and dispensary entrance and discard.	✓		
		Provide MDF panels between the top of the wall fittings and the ceiling. Depth of MDF panels to be checked on site by the main contractor and scribed to suit the ceiling, beams and down stands. Frieze panels to be applied to the left hand wall, right hand wall and	✓		
		Prepare and decorate the MDF frieze panels along the side walls of the sales area to blue to Dulux 1020 R 80B matt vinyl emulsion with 2 no. coats of paint.	✓		
2.17	ELECTRICS - GENERAL	New Comms Cabinet to be installed into the tea room/stockroom prior to works start on site date by others. See section 6.03.	✓		
		Provide power and data to the comms cabinet.	✓		
		Electrical contractor has surveyed the main distribution boards at briefing and they are fit for purpose and have sufficient spare ways for future works. R.C.D. protection to be provided.	✓		
		Provide 1 no. double socket to the front of the store.	✓		
		Remove all other power sockets and redundant sockets as part of the wall fitting works and make safe to electrics. See section 4.07.	✓		
		All existing data cables to be removed and new CAT 5 installed.	✓		
		New feed to tills to be by existing conduits.	✓		
		Note: there is 1 no. 360 degree PIR mounted on the ceiling.	✓		
	INTRUDER ALARM	No works.			
	SMOKE ALARMS	There is an existing fire system fitted in store.	✓		
		Relocate 1 no. call point by the entrance door.	✓		
	EAS	Not applicable.			
	INDUCTION LOOPS	There is no induction loop in store.			
		A new portable induction loop is to be obtained and left in store.	✓		
2.18	GAS SUPPLY	Not applicable.			

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2.19	PLINTHS/SKIRTINGS	Replace all existing plinths with 125mm brushed aluminium laminate.	✓		
2.20	FULL OPENING CLEAN	Full opening clean to the whole store.	✓		
2.21	FIRE SIGNAGE	Provide a full package of fire signage to the store.	✓		
2.22	SAFETY CERTIFICATES	Copies of all installation safety certificates to be forwarded to the Project Co-ordinator upon completion of the works.	✓		
		Copies of all electrical safety certificates to be forwarded to the Project Co-ordinator upon completion of the works.	✓		
2.23	FIRE EXTINGUISHERS	Rehang the existing fire extinguishers back on to the wall in as near to their original position as possible.	✓		
3	DOORS GENERALLY				
3.01	DOORS TO 'OFF' SALES AREA	Redecorate the door to white to BS 00 E 55 with 2 no. coats of gloss paint.	✓		
		Redecorate door frames to dove grey to BS 00 A 05 with 2 no. coats of gloss paint.	✓		
		Provide SAA kickplates to the sales area side of the door	✓		
4	FITTINGS ALTERATIONS				
	LAYOUT ALTS IN ACCORDANCE WITH FROZEN LAYOUT	Carry out movement of fixture/fittings in accordance with drawing No. 5423110	✓		
1.01	TEMPORARY DISPENSARY	Not applicable.			
4.02	A:- DISPENSARY	Infill the wall in front of the checking area to full height with stud walling, nominally 100mm wide, using 48mm "C" studs. Ply line wall and finish the dispensary side with white class 1 MFC. Ply line the sales area side. Note: walls to be tied in to existing ceiling and walls.	✓		
		Replace the skirtings to the consultation room walls with 125mm brushed aluminium laminate.	✓		
		Replace the skirtings to the left hand wall of the dispensary up to the steps with 125mm brushed aluminium laminate.	✓		
		Provide suitable hooks in sufficient quantity to hang all the Pharmacists and Dispensers Certificates.	✓		
	B:- DISPENSARY SCREEN	Existing.			
	C:- SCRIPT RECEPTION	Incorporated with the healthcare counters.	✓		
	D:- FINISHED SCRIPT UNIT	Existing.			
4.03	CONSULTATION BOOTH/ ROOM	Retain existing consultation room, dimension check to verify if acceptable to current Building regulations.	✓		

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		The existing water heater is working correctly.	✓		
		Provide appropriate signage/decals where necessary.	✓		
		There is an existing audible panic alarm to dispensary.	✓		
		Provide an information wall around and above the drop down table.	✓		
		All appropriate signage/decals to be supplied.	✓		
4.04	HEALTHCARE COUNTERS	Note: there are 3 no. existing counters in store.	✓		
		Retain existing healthcare counters.	✓		
		Clean existing counters.	✓		
		Remove the existing green till tops and overlay/replace with cream class 1 MFC laminate Kronospan U514 - supplier Lawcriss or Falcon	✓		
		Replace existing plinths with new brushed aluminium laminate.	✓		
		Retain 2 no. existing Alliance till.	✓		
1.05	HEALTHCARE BACKWALL	Provide 50mm x 50mm battens to the wall spaced to suit spur centres.	✓		
		Respur wall 1400mm high chrome spur to the lower wall and full spur to the full height wall.	✓		
		Install new Generic wall fittings, back panels and plinths to the construction layout drawing no. 5423110.	✓		
		If "P" Med cabinets to be fitted, refer to section 4.08.	✓		
4.06	BRANDING WALL	Install 1 no. straight module.	✓		
		Install branding wall off the floor to allow for a brushed aluminium plinth below.	✓		
		retain 1 no. existing waiting chair in front of the branding wall.	✓		
			✓		
4.07	WALLFITTINGS	Strip out existing wall fittings, back panels, plinths, plinth heaters and shelves back to the structural wall. Discard all fittings removed.	✓		
		Remove redundant wiring and data cabling (see electrical section).	✓		
		Provide new softwood ground and frame work.	✓		
		Install new Generic wall fittings, back panels and plinths to the construction layout drawing no. 5423110.	✓		
4.08	P - MEDICINES	If behind counter provide shelving.	✓		
		Provide 2 no. full height "P Med" cabinets and install to construction layout.	✓		
1.09	COSMETIC/FRAG COUNTERS	Not applicable.			
1.10	COSMETIC/FRAG BACKWALL	Not applicable.			
4.11	SELF SELECT UNITS	There are no. existing self selection units in store.	✓		
		Momentum to supply 1 no. new self selection units to wall as proposed	✓		
		Momentum to supply and install power packs for self selection units.	✓		
		Electrical connection to be adapted to suit new position	✓		
		Provide a white MFC plinth between the bottom of the units and the floor to the front and sides of the self selection units.	✓		

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		Provide a 125mm brushed aluminium plinth to the front and sides of the white MFC plinths.	✓		
1.12	PHOTO LABS (ON SALES)	Not applicable.			
1.13	PHOTO COUNTERS	Not applicable.			
1.14	PHOTO BACKWALL	Not applicable.			
1.15	STAND ALONE CASH TAKING UNITS	Not applicable.			
1.15	CORNICE (PELMET)	Not applicable.			
1.17	SOFFITS	Not applicable.			
4.18	SHELVING	Provide new shelving throughout as detailed on shelving matrix. Note: No 400mm shelving required.	✓ ✓		See shopfitting suppliers schedule.
4.19	SHOPFITTINGS	Shopfitting supplier to complete and issue shopfitting take off to Main Contractor for ordering. Main Contractor to co-ordinate delivery of shopfittings	✓ ✓		
4.20	BASKETS	1 No. basket stackers are to be supplied from Bunzl. This item is to be ordered by the main contractor. Implementation manager to order 10 N° baskets.	✓		Basket stackers supplied by Sam Corben (07768 028123) as part of the store opening order.
5	GONDOLAS				
5.01	A:- EXISTING / ADDITIONAL MODULES	Not applicable.			
	B:- GONDOLA END PANELS	Not applicable.			
6	BACKSHOP				
		Minimum expenditure (Decoration and minor repairs only) to ensure acceptable condition. List rooms and work to be carried out for Project Managers approval.	✓		
6.01	TEA ROOM	Redecorate the tea room door to white to BS 00 E 55 with 2 no. coats of gloss paint.	✓		
		Redecorate the tea room door frame to dove grey to BS 00 A 05 with 2 no. coats of gloss paint.	✓		
		Provide 2 no. chairs from Broadstock - Boots code BF0407 in Cobalt Blue. Remove old chairs and discard.	✓		
5.02	TOILET	No works.			
6.03	STOCKROOM	Locate the comms cabinet to the rear of the right hand wall (looking towards the rear door). Allow for removing and reconfiguring two rows of shelving to suit.	✓		
		Provide power and data to the comms cabinet as previously	✓		

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3.04	REAR FIRE DOOR/STAFF DOOR	Provide new "Fire Exit Keep Clear" signage to the door.	✓		
		Provide new "Push Bar To Open" signage to the door.	✓		
7	MISCELLANEOUS				
7.01	LOSS PREVENTION	Not applicable.			SNAGGING / OUTSTANDING WORKS AGREED BY:-
7.02	MAINTENANCE	No issues identified at the briefing.			
7.03	BUILDING INSPECTION	It is the main contractors responsibility to arrange and ensure that the works are signed off by the relevant Building Control.	✓		