



Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Tel: 01903 737756
www.arun.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.

you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title:	Mr & Mrs	First Name:		Surname:	Stewart
Company name:			FP/223/17/HH		
Street address:	c/o Agent		Entrance porch & conversion of garage to include changing existing door to wall with window.		
Town/City:					
Country:					
Postcode:					
Are you an agent acting on behalf of the applicant?			☒ Yes ☐ No		

2. Agent Name, Address and Contact Details

Title:	Mr	First Name:	James	Surname:	Wells
Company name:	Pullen and Wells Architects Ltd				
Street address:	41-42				
	Southgate Place			Telephone number:	
				Mobile number:	
Town/City:	Chichester			Fax number:	
Country:					
Postcode:	PO191ET			Email address:	

3. Description of Proposed Works

Please describe the proposed works:

Proposed new entrance porch and conversion of garage to playroom, comprising alterations of existing door to wall with window.

Has the work already been started without planning permission?

☐ Yes ☒ No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House:	24	Suffix:	
House name:			
Street address:	Sea Drive		
Town/City:	FELPHAM		
Postcode:	PO22 7NE		

Description:

Description of location or a grid reference
(must be completed if postcode is not known):

Easting:	496729
Northing:	99671

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered
vehicle access
proposed to or from
the public highway?

☐ Yes ☒ No

Is a new or altered
pedestrian access
proposed to or from the
public highway?

☐ Yes ☒ No

Do the proposals
require any diversions,
extinguishment and/or
creation of public rights of
way?

☐ Yes ☒ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within
falling distance of your proposed development?

☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes ☒ No

8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☒ No

9. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

10. Site Visit

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☒ The agent ☐ The applicant ☐ Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Doors - description:

Description of existing materials and finishes:

Description of proposed materials and finishes:

Painted hardwood door with glazing.

Windows - description:

Description of existing materials and finishes:

UPVC double glazed units

Description of proposed materials and finishes:

To match existing windows.

OTHER - description:

Type of other material:

Description of existing materials and finishes:

Description of proposed materials and finishes:

Supporting posts in clear finished solid oak.

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

568-097 Existing Floor Plans, 568-101 Site Plan, 568-102 GFPlan, 568-104 Elevations.

12. Certificates (Certificate B)

Certificate of Ownership - Certificate B
Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) and/or agricultural tenant ("agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990) of any part of the land or building to which this application relates.

Owner/Agricultural Tenant				Date notice served
Name:	The late Philippa Joan Melvin			23/08/2017
Number:	50	Suffix:		
House name:	c/o SMR Solicitors			
Street:	Westgate			
Locality:				
Town:	Chichester			
Postcode:	PO19 3HE			

Title: First name: Surname:

Person role: Declaration date: ☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/
drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are
~~true and~~ accurate and any opinions given are the genuine opinions of the person(s) giving them.



Date

29/08/2017