



Look Design and Build
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Our Ref: FP/220/19/HH

Your Ref:

**Please ask for:
Charlotte Bodin
0121 2341390**

Dear Mr Mark Gibbens

14th October 2019

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling**

Development Single storey extensions to front and rear elevations, all existing windows/doors/balcony to be replaced and new slate roof

Location 14 Sea Drive Felpham

Thank you for your recent application which I received on 9th October 2019. It is being validated by Charlotte Bodin who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

The overall quality of the the proposed plans and elevations are poor.

The dimensions and annotations are unreadable.

The building lines are unclear on the proposed elevations.

You are required to show the dimensions from the proposed extensions to the site boundaries on the block plan. These are also unreadable.

Please submit clearer versions of the proposed plans.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **28th October 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty

meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC', followed by a period.

Neil Crowther
Group Head of Planning