



Mr T E Unsted
55-57 Sea Lane
Rustington
West Sussex
BN16 2RQ

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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website: www.arun.gov.uk/planning

Our Ref: FP/219/17/HH
Your Ref:

Please ask for:
Mrs J Grieves
01903 737500 x 37448

Dear Mr Unsted

4th September 2017

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Vehicular access
Location 88 Flansham Lane Felpham

Thank you for your recent application which I received on 29th August 2017. It is being validated by Mrs J Grieves who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Incorrect Certificate

Incorrect certificate details were completed on the application form please resubmit the application form with section B correctly completed, together with any Article 11 notice to be served on West Sussex County Council. Please refer to the National Validation Requirements.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **18th September 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning