

Application for Planning Permission. Town and Country Planning Act 1990

Publication of planning applications on council web sites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If any other information that is provided as part of the application which falls within the definition of personal data under the Data Protection Act and is not to be published on the council's website, please contact the council's planning department.

1. Applicant Name, Address and Contact Details

Title:	Mr	First name:	Agostino	Surname:	Gizzi	
Company name:						
Street address:	317 Dyke Road			Country Code	National Number	Extension Number
				Telephone number:		
				Mobile number:		
Town/City:	Hove			Fax number:		
County:	East Sussex			Email address:		
Country:						
Postcode:	BN3 6PE					
Are you an agent acting on behalf of the applicant?				☒ Yes ☐ No		

2. Agent Name, Address and Contact Details

Title:		First Name:	Vincent	Surname:	Gizzi	
Company name:						
Street address:	10 Portland Street			Country Code	National Number	Extension Number
				Telephone number:		
				Mobile number:		
Town/City:	Brighton			Fax number:		
County:	East Sussex			Email address:		
Country:	United Kingdom					
Postcode:	BN1 1RN					

3. Description of the Proposal

Please describe the proposed development including any change of use:

Conversion and change of use of existing residential care home to 4no. private flats.

Has the building, work or change of use already started? ☐ Yes ☒ No

4. Site Address Details

Full postal address of the site (including full postcode where available)

Description:

House: 4 Suffix:
House name:
Street address: Felpham Road
Town/City: BOGNOR REGIS
County: West Sussex
Postcode: PO22 7AZ

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 494840
Northing: 99438

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: Mr First name: Keith Surname: Comins

Reference:

Date (DD/MM/YYYY): 29/03/2006 (Must be pre-application submission)

Details of the pre-application advice received:

Advice given regarding the number off-street parking bays required, determining the maximum number of residential units permitted. It was determined that 4 units would be acceptable if 3 parking bays would be achievable on site, with 1 bay permitted on the existing parking bay on Havelock Close.

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☒ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway? ☒ Yes ☐ No

Are there any new public roads to be provided within the site? ☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site? ☐ Yes ☒ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way? ☐ Yes ☒ No

If you answered Yes to any of the above questions, please show details on your plans/drawings and state the reference of the plan(s)/drawings(s)

7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste? ☒ Yes ☐ No

If Yes, please provide details:

Proposed Bin Store area accessed from Felpham Road.

Have arrangements been made for the separate storage and collection of recyclable waste? ☒ Yes ☐ No

If Yes, please provide details:

A separate Bin Store is to be provided next to the Waste Bin Store accessed from Felpham Road

8. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? ☒ Yes ☐ No

If Yes, please provide details:

Informal discussions with neighbours.

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☒ No

10. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Walls - description:

Description of *existing* materials and finishes:

Red Brick to Havelock Close Elevation
Painted Render to Felpham Road Elevation

Description of *proposed* materials and finishes:

Red Brick
Render removed and walls restored to red brick facework to Felpham Road Elevation
Stained Timber Boarding to visual screens to 1st floor balconies.

Roof - description:

Description of *existing* materials and finishes:

Tiles to pitched roofs set behind parapet wall

Description of *proposed* materials and finishes:

Existing roof made good to match existing where chimney removed.
Ribbed zinc finished lean-to roof over proposed 1st bedroom and bathroom.
Patent Glazing to carport roofs.
Glazed Roof to Entrance Canopy.

Windows - description:

Description of *existing* materials and finishes:

white-painted timber, generally vertically sliding sashes
Fixed painted timber shop front

Description of *proposed* materials and finishes:

Renovated white timber vertically sliding sashes
Shop windows removed and replaced with timber windows and glazed doors to match existing
Grey Metal opening rooflights in new lean-to roof over 1st floor bedroom and bathroom.

Doors - description:

Description of *existing* materials and finishes:

White painted timber shopfront door on Felpham Road.
White painted timber-boarded double garage doors on Havelock Close.
White painted timber patio door to external area at 1st floor level

Description of *proposed* materials and finishes:

White painted metal entrance door set on Havelock Close.
White painted timber patio doors to external areas at ground and 1st floor levels.

Boundary treatments - description:

Description of *existing* materials and finishes:

Existing brick boundary walls retained.

Description of *proposed* materials and finishes:

2.0m and 1.8m high stained timber boarded privacy screens to 1st floor balconies.

Vehicle access and hard standing - description:

Description of *existing* materials and finishes:

Concrete forecourt to Felpham Road
Timber garage accessed from Havelock Close.

Description of *proposed* materials and finishes:

Concrete sets to ramped hard-standing areas accessed from Felpham Road, and Havelock Close.

Lighting - add description

Description of *existing* materials and finishes:

None

Description of *proposed* materials and finishes:

Lights to underside of entrance canopy on Havelock Close
External lights fixed to underside of carports and balconies.
External wall-mounted lights to 1st and 2nd floor balconies.

Others - description:

Type of other material:

Ballustrading

Description of *existing* materials and finishes:

None

Description of *proposed* materials and finishes:

Grey metal Ballustrading to 1st and 2nd floor balconies.

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

Architect's Drawings numbered 9270/PL2/01-04
Design and Access and Planning Statement generally.

11. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
Cars	3	3	0
Cycle spaces	0	4	4

12. Foul Sewage

Please state how foul sewage is to be disposed of:

Mains sewer ☒ Package treatment plant ☐ Unknown ☐
Septic tank ☐ Cess pit ☐

Other

Are you proposing to connect to the existing drainage system? ☒ Yes ☐ No ☐ Unknown

If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):

Architect's Drawing numbered 9270/PL2/01-04

13. Assessment of Flood Risk

Is the site within an area at risk of flooding? Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary. ☒ Yes ☐ No

If Yes, you will need to submit an appropriate flood risk assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? ☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere? ☐ Yes ☒ No

How will surface water be disposed of?

☐ Sustainable drainage system ☒ Main sewer ☐ Pond/lake
☐ Soakaway ☐ Existing watercourse

14. Biodiversity and Geological Conservation

Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, OR on land adjacent to or near the application site:

a) Protected and priority species

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

b) Designated sites, important habitats or other biodiversity features

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

c) Features of geological conservation importance

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

15. Existing Use

Please describe the current use of the site:

Residential Care Home

Is the site currently vacant? ☐ Yes ☒ No

Does the proposal involve any of the following:

Land which is known to be contaminated? ☐ Yes ☒ No

Land where contamination is suspected for all or part of the site? ☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination? ☐ Yes ☒ No

Application advice

If you have said Yes to any of the above, you will need to submit an appropriate contamination assessment.

16. Trees and Hedges

Are there trees or hedges on the proposed development site? ☒ Yes ☐ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ☐ Yes ☒ No

If Yes to either or both of the above, you will need to provide a full Tree Survey with accompanying plan before your application can be determined. Your Local Planning Authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to construction - Recommendations'

17. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste?

☐ Yes ☒ No

18. Residential Units

Does your proposal include the gain or loss of residential units?

☒ Yes ☐ No

Market Housing - Proposed

	Number of bedrooms				
	1	2	3	4+	Unknown
Houses					
Flats/Maisonettes	1	3			
Live-Work units					
Cluster flats					
Sheltered housing					
Bedsit/Studios					
Unknown					

Proposed Market Housing Total

4

Market Housing - Existing

	Number of bedrooms				
	1	2	3	4+	Unknown
Houses					
Flats/Maisonettes					
Live-Work units					
Cluster flats					
Sheltered housing					
Bedsit/Studios					
Unknown					

Existing Market Housing Total

0

Overall Residential Unit Totals

Total proposed residential units	4
Total existing residential units	0

19. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss or gain of non-residential floorspace?

☒ Yes ☐ No

Use class/type of use		Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross new internal floorspace proposed (including changes of use) (square metres)	Net additional gross internal floorspace following development (square metres)
C2	Residential institutions	198.3	198.3		-198.3
	Total	198.3	198.3	0.0	-198.3

For hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms:

Use Class	Types of use	Existing rooms to be lost by change of use or demolition	Total rooms proposed (including changes of use)	Net additional rooms
C2	Residential institutions	10	0	-10

20. Employment

If known, please complete the following information regarding employees:

	Full-time	Part-time	Equivalent number of full-time
Existing employees	0	0	0
Proposed employees	0	0	0

21. Hours of Opening

If known, please state the hours of opening for each non-residential use proposed:

Use	Monday to Friday		Saturday		Sunday and Bank Holidays		Not Known
	Start Time	End Time	Start Time	End Time	Start Time	End Time	

22. Site Area

What is the site area?

198.6

sq.metres

23. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

N/A

Is the proposal for a waste management development?

☐ Yes ☒ No

24. Hazardous Substances

Is any hazardous waste involved in the proposal?

☐ Yes ☒ No

25. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☒ The agent ☐ The applicant ☐ Other person

26. Certificates (Certificate A)

Certificate of Ownership - Certificate A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Title: Mr First name: Vincent Surname: Gizzi

Person role: Agent Declaration date: 21/10/2008 ☒ Declaration made

26. Certificates (Agricultural Holdings Certificate)

Agricultural Holding Certificate

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Select Either A or B

(A) None of the land to which the application relates is, or is part of an agricultural holding. ☒

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below: ☐

Title: Mr First Name: Vincent Surname: Gizzi

Person role: Agent Declaration date: 21/10/2008 ☒ Declaration Made

27. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. ☒

Date 21/10/2008