



Round Top Trees
7 Alleyne Way
Elmer Sands
Bognor Regis
PO22 6JZ

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: FP/216/18/T
Your Ref:

Please ask for:
Nicola Moore
01903 737500 X 37944

Dear Mr Jake Davies

8th October 2018

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Works to Tree(s) on trees subject to a Tree Preservation Order (TPO)

Development Various surgery to 1 No. ash tree
Location 14 Bridger Close Felpham

Thank you for your recent application which I received on 24th September 2018. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Unfortunately we are unable to print the location plan provided, please therefore email a copy direct. Please highlight the ash tree on this drawing.

Please find enclosed a copy of the Tree Preservation order, please highlight the ash tree on the plan provided.

For further guidance on making your tree application please click here.

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **22nd October 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning