Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

David Bennett Architects
10 Vicarage Lane
Felpham
West Sussex
PO22 7EA

Our Ref: FP/215/16/DOC
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

14th September 2016

Dear Mr Bennett

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Approval of Conditions

Development Application for approval of matters reserved by condition imposed under FP/211/15/HH relating to condition 3 for a schedule & samples of materials & finishes.

Location 3 Halliwick Gardens Felpham

Thank you for your recent application which I received on 9th September 2016. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please provide samples of materials and finishes for the roof and walls.

For further detailed information on both the National and Local Validation Requirements please go to our website: **http://www.arun.gov.uk/making-a-planning-application**
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **28th September 2016** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Karl Roberts
Director Planning & Economic Regeneration

pincag1