



Mr Andrew Hills
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Our Ref: FP/212/18/HH
Your Ref:

Please ask for:
Charlotte Bodin
0121 2341390

Dear Cornerstone Architectural Desi

16th October 2018

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Demolition of existing garage with front, rear and side extensions at ground floor, loft conversion and landscaping to front
Location 40 Minton Road Felpham

Thank you for your recent application which I received on 11th September 2018. It is being validated by Charlotte Bodin who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan

Please complete the gap in the red site outline.

Block Plan

You are required to annotate the dimensions from the proposed extensions to the boundaries.

Confirmation Required

Please confirm whether you are proposing a new vehicle access as the plans appear to show changes, however in the forms you have stated there is not.

If you are applying for the landscaping shown on the proposed block plan this will need to be included in your description. Please confirm whether you agree with the description "Demolition of existing garage with front, rear and side extensions at ground floor, loft conversion and landscaping to front".

Application Forms

Question 8 (Parking) should be 'yes' as you are demolishing the existing garage. Please amend this and complete the question.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **30th October 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely



Neil Crowther
Group Head of Planning