



Stephen Jupp MRTPI  
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**Our Ref: FP/203/17/PL**  
**Your Ref:**

**Please ask for:**  
**Mrs D Johnson**  
**01903 737762**

Dear Mr Jupp

22nd August 2017

**Town & Country Planning Act 1990 (as amended)**  
**Town and Country Planning (Development Management Procedure) (England) Order 2015**  
**Application for Planning Permission**

**Development** Demolition of outbuildings & erection of 1 No. dwelling to rear (resubmission following FP/137/17/PL).  
**Location** 7 Middleton Road Felpham

Thank you for your recent application which I received on 10th August 2017. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Question 17 on the application form states that 2 No. dwellings are proposed while the plans show 1 No. proposed dwelling. Please amend accordingly.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>  
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **5th September 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther  
Group Head of Planning