

ONeill Architectural Services
16 Grosvenor Road
Chichester
PO19 8RX

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: FP/180/20/PD
Your Ref:
Date: 30th September 2020

Dear Mr O'Neill,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (General Permitted Development) Order 2015 Schedule 2 (As amended)

Prior Notification for Permitted Development (Non Householder)

Development: Notification of Prior Approval under Schedule 2, Part 3, Class M of the Town & Country (General Permitted Development (England) Order (as amended) for the change of use from shop (A1) to residential (C3)
Location: 23a Felpham Road Felpham PO22 7DA

Thank you for your recent notification which I received on 21st September 2020. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal notification until the following item(s) have been received or resolved :-

Floor Plans

As per the General Permitted Development Order Part W (bc) in relation to development under Class M,N,O,PA or Q, a floor plan indicating the dimensions & proposed use of each room, the position & dimensions of windows, doors and walls is required. Please amend the submitted floor plan accordingly to include the dimensions and re submit.

Please provide the above by **14th October 2020** or your notification will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.