

hda projects

St Johns House
St Johns Street
Chichester
West Sussex
PO19 1UU

Our Ref: 2604/wtm
26 February 2026

Directorate of Planning & Housing
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Tel: 

Dear Sirs

Change of Use from two flats to a 3 bedroom house: Clifton, Clyde Road Felpham, West Sussex
PO22 7AH.

We enclose our clients Planning submission in respect of the above, together with copy of each of our drawings 2604 P 01 block and location plans, 02 plans and elevations as existing, 03 plans and elevations as proposed, flood zone map, validation check list and Cil additional information forms.

We anticipate the submission fee will be £ 673.00 including portal charges, should this not be the case please inform us by return.


The property forms part of a terrace of four C 1930's dwellings, the proposals are for Change of Use from two flats to a 3 bedroom house, being reversal of historical approval BR 86/ 85. Flood zone 3 is identified by the flood map for planning, on land to the west and outside of the site perimeter. Flood Zone 2 is identified across the site site road frontage and adjacent property to the east and north. Means of access are unchanged. Parts of the south facing gardens are identified as flood zone 1.

The proposal will meet the requirements of the Local Plan with a high quality in design in aspect and form and adaptability. The dwelling will continue to make a positive contribution to the local vernacular character and retain the heritage of the Felpham Neighbourhood Plan.

The property is outside of the Conservation Area and away from the village centre, there are no external changes to elevations. There is no allocated site or street parking but the location allows for sustainable use of local transport and cycle parking on site.

Please contact us if you require further information or have any queries.

Yours sincerely


Will Matthews
Hda projects

Director: · William Matthews ·

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Architectural Services and Building Design Consultants