

Mr C Packer  
1 Burley Road  
Felpham  
West Sussex  
PO22 7NF

CIL Officer  
Planning Policy and Conservation  
Arun District Council  
Arun Civic Centre  
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Website: [www.arun.gov.uk/cil](http://www.arun.gov.uk/cil)  
Date: 8th July 2025

### Community Infrastructure Levy (CIL)

Dear Mr Packer

Planning Permission:	FP/176/24/PL
CIL Reference	1654
Site address:	1 Burley Road Felpham PO22 7NF
Development of Description:	Demolition of existing dwelling and garage and erection of 1 No. dwelling (self build). This application is in CIL Zone 4 and is CIL Liable as a new dwelling.

I refer to the planning application FP/176/24/PL (as amended if applicable).

This is just a courtesy email to remind you that you must remember to submit a Form 2 Assumption and Form 6 Commencement Notice before any works are carried out on site.

All details can be found on your liability notice sent to you back in April and this can also be found online at [www.arun.gov.uk](http://www.arun.gov.uk).

If commencement is found to have taken place without the relevant notices having been received, full CIL payment and surcharges become payable immediately.

Please also ensure any pre-commencement conditions have been discharged.

Yours faithfully



**Neil Crowther**  
Group Head of Planning

CILACK(ODB)