

Instruction Form for S106 Agreements/Deed of Variations/Supplemental Agreements etc
This form should include the necessary Authority details/signature and will act as a heads of terms.

Once the S106 has been signed off/executed: This instruction will act as a Completion Statement and will be circulated to all relevant officers, along with a copy of the completed S106.

INSTRUCTION AND AUTHORITY

Planning Application Ref: FP/171/18/PL	Today's date: 21/09/18	Date of the Decision Notice, or Date that the Decision is to be considered if in the future (insert 'not known' if no date yet): Not known	Planning Officer: Simon Davis
What Type of Agreement is it?: Please tick <u>one</u> of the following: • S.106 Agreement Note that the applicant has stated that they will draft the agreement. I therefore enclose their first draft for review.			
Who is responsible for this decision?			
(see notes opposite: <u>only complete this box and sign here if this is an OFFICER Decision</u>) (signature of Officer with the power) Print Name: Mr Juan Baeza Constitution Issue 8: Part 4 Section 3 Paragraph 3.1.1.		You need to tell Legal Services who is making the Decision on this S106. (NB Pagham Agreements – The authority will not be known at validation stage so please note accordingly – Legal Officer to check later) • If this is an OFFICER Decision, sign and print your name in the box opposite , or • If this is a Development Control Decision that has already been made you will need to provide: Date of Development Control Meeting: xx/xx/xx Minute Number: xxxxxxxx, or • If this is for Development Control to make the Decision <u>in the future</u>, please provide the date of the future meeting or insert 'to be advised' if the date has not been set Date of Future Development Control Meeting: This should be a delegated item. If this changes then I will let you know but have obtained a Team Leader signature in case.	
Full name(s) of Freeholders/Leaseholders: (Ideally the developer will have completed a recent land registry search which should be attached as well)		Names: Certificate B served on - Lara McKendrick, Rookery Cottage, Hoe Lane, Flansham, Bognor Regis, PO22 8NT	
• Check! Please attach a plan with the site <u>outlined in red</u> and complete a brief description of the development: Location Plan & Application Form enclosed			

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- Check! Any land registry searches that have been provided by the Applicant/Agent should be sent with the plan and draft agreement.

None provided

HEADS OF TERMS

Planning Officer to set out the Heads of Terms below:

Financial obligation(s) summary or change	Trigger Point	Amount	Due to (ADC, WSCC, NHS, other)	Destination/ project	5% or £15,000 for related projects	Spend by restriction
Primary Education Contribution	Commencement of Development	£62,871	WSCC	additional equipment at Downview Primary School	n/a	n/a
Secondary Education Contribution	"	£67,662	WSCC	additional equipment at Felpham Community College	n/a	n/a
6th Form Education Contribution	"	£15,851	WSCC	additional equipment at Felpham Community College Sixth Form	n/a	n/a
Libraries Contribution	"	£3,003	WSCC	additional stock at Bognor Regis Library	n/a	n/a
Fire	"	£6,113	WSCC	used towards the provision of additional fire safety equipment to vulnerable person's homes in West Sussex Fire Rescue Services Southern Area serving Felpham	n/a	n/a
Local Play Facilities	"	£28,800	ADC (Sue Howell)	new play area just around the corner (see location plan)	n/a	n/a

NON-FINANCIAL Obligation Summary	Trigger Point	Due To (ADC, WSCC, Other)	Department/Officer to Confirm Compliance
The proposal is for all 18 dwellings to be affordable (intermediate tenure in the form of shared equity). We need some provision within the 106 to ensure this happens.	?	Applicant choice	?

COMPLETION REPORT

To be completed by Legal Services when the Agreement has been registered and finalised, then circulated to interested parties:

Legal Ref: «oppo_customerref»

Seal Register Number: 2612019	Date of Agreement (or original deed/agreement if this is a variation/supplemental): 12/02/2019
Statement completed by (Legal Officer) 	

Please distribute completed statement to: The Planning Officer, Sue Dudley (Deed Store), Ros Bentley (S106 Monitoring Officer), Nicola Spencer (Planning) and landcharges@arun.gov.uk

Legal Ref: «oppo_customerref»

