

Mr J Denby
7 Lindsey Court
West Sussex
Felpham
West Sussex
PO22 8JQ

CIL Officer
Planning Policy and Conservation
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Tel: 01903 737500
Email: cil@arun.gov.uk
Website: www.arun.gov.uk/cil
Date: 5th May 2026

Community Infrastructure Levy (CIL)

Dear Mr Denby

Planning Permission:	FP/167/25/HH
CIL Reference	1766
Site address:	7 Lindsey Court Felpham PO22 8JQ
Development of Description:	Erection of self contained annexe in rear.

I refer to the planning application FP/167/25/HH (as amended if applicable).

This is just a courtesy email to remind you that you must remember to submit a Form 6 Commencement Notice and Form 2 Assumption of Liability before any works are carried out on site.

You also indicated that you were applying for relief, but no relief forms were received. This must be received before any works are started.

All details can be found on your liability notice sent to you back in May and this can also be found online at www.arun.gov.uk.

If commencement is found to have taken place without the relevant notices having been received, full CIL payment and surcharges become payable immediately.

Please also ensure any pre-commencement conditions have been discharged.

Yours faithfully



Neil Crowther

CILACK(ODB)

