



Mr B Butcher
Rainbow Cottage
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Aldwick
West Sussex
PO21 3JX

Arun District Council
Arun Civic Centre
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Our Ref: FP/162/18/HH
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Butcher

7th August 2018

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Demolition of existing front & rear projections & erection of front & rear single storey extensions plus front & rear dormer projections to existing first floor.
Location 9 Roundle Road Felpham

Thank you for your recent application which I received on 11th July 2018. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please date the Declaration.

The existing and proposed ground floor east elevations and floor plans do not accord. Please amend accordingly.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **21st August 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning