

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



From: Julie Grieves
Sent: 10 February 2021 11:49
To: MSN Service [REDACTED]
Subject: RE: FP/14/21/HH - 2 Leverton Avenue - CIL

Dear Mr Fish,

Thank you for your email. I have answered your questions below in red.

1) If the property is sold to a family member (i.e Grandson) & my clients move into the annexe will the development still be liable for CIL Relief ? The residential annexe must be sold at the same time as the main dwelling. So both must be included with the sale. The residential annex must not be let separately at any point. I believe it is to stop it from being let or sold on the open market.

2) If the development is not exempt what is the amount of CIL payable ? The CIL amount payable will be £4287.13

3) If the development is not liable for relief when is the CIL amount payable. Before commencement of works you will have to submit a Form 6 Commencement Notice. You will then be issued with a demand notice which will be payable within 30days of commencement.

I hope that helps

Thanks,
Julie

Julie Grieves
Community Infrastructure Levy Officer

T: 01903 737448
E: julie.grieves@arun.gov.uk

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From: MSN Service [REDACTED]
Sent: 10 February 2021 10:51
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: RE: FP/14/21/HH - 2 Leverton Avenue - CIL

Hi Julie

Thanks for your e.mail, I have looked at Form 8 & I am speaking with my clients.

I have not dealt with this type of type of development previously so I am not familiar with the forms.

Could you please answer some questions for me, so that I can inform my clients of the implications & costs involved.

1) If the property is sold to a family member (i.e Grandson) & my clients move into the annexe will the development still be liable for CIL Relief ?

2) If the development is not exempt what is the amount of CIL payable ?

3) If the development is not liable for relief when is the CIL amount payable.

Look forward to your comments in due course.

Kind Regards

Clive Fish

Sent from Mail for Windows 10

From: Julie Grieves

Sent: 09 February 2021 13:28

To: [REDACTED]

Subject: FP/14/21/HH - 2 Leverton Avenue - CIL

Dear Mr Fish,

Thank you for your completed Form 1: CIL Infrastructure Form submitted with the above application.

Due to the Covid-19 virus, we are currently working from home as much as possible. This is having an effect on sending communication out to applicant/agents via post. Would it be possible for you to provide an email address for your applicant for the purposes of CIL. The Regulations state that all 'Relevant Persons' must receive the Notices (Reg. 65 - The Liability Notice must be sent to the 'relevant person'; the person who has assumed liability to pay CIL and each of the owners of the land with planning permission). Going forward, if you submit any applications, would you complete the applicant email address on the application form.

Also, you have applied for Self Build Relief and not Residential Annex Relief. I suggest completing Form 8 and returning accordingly. To enable me to approve this relief request, we must receive a completed Form 2 Assumption of Liability.

Thank you for your co-operation at this time,
Julie

Julie Grieves

Community Infrastructure Levy Officer

T: 01903 737448

E: julie.grieves@arun.gov.uk



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