

Family Cottage
Clyde Road
Felpham
PO22 7AH

Seabreeze
Sea Road
Felpham
PO22 7AN

1/7/11

Dear Mrs Holloway,

Please find enclosed details of works undertaken on the rear balcony in 2009 as requested.

CONFIRMATION OF REPAIRS CARRIED OUT AND WOOD REPLACED:

1. Main structure and framework - minor repairs to framework and some supports replaced to strengthen the basic structure.
2. Decking boards replaced and renewed due to weather worn and rotting wood.
3. Balustrade completely replaced for safety
4. Steps - existing stairs re-used
5. Existing Fascia used and adapted to accommodate the renewed works

Should you require further information please do not hesitate to contact me.

Yours sincerely,



B. Wood