



Mr Stewart Morris
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Bognor Regis
PO22 8DD

Arun District Council
Arun Civic Centre
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website: www.arun.gov.uk/planning

Our Ref: FP/132/17/HH
Your Ref:

Please ask for:
Charlotte Bodin
01903 737711

Dear Mr Morris

15th June 2017

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Single storey side extension
Location 78 Crossbush Road Felpham

Thank you for your recent application which I received on 25th May 2017. It is being validated by Charlotte Bodin who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Roof Plan

Please submit 1 electronic or 3 paper copies of existing and proposed roof plan. Please refer to the National Validation Requirements for further details.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **29th June 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning