



Mr Chris Moore
Sussex Building Consultancy Limited
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Arun Civic Centre
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website: www.arun.gov.uk/planning

Our Ref: FP/12/19/HH
Your Ref:

Please ask for:
Sian Eggington
0121 2341390

Dear Sussex Building Consultancy Li

22nd January 2019

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Two storey side extension.
Location 12 Summerley Lane Felpham

Thank you for your recent application which I received on 18th January 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan

Please submit 1 electronic or 3 paper copies of a block/site plan which includes all dimensions from the proposed extension to the site boundary. At present a dimension from the proposed extension to the rear boundary is required. Further details of what must be included on the plan can be found in the National Validation Requirements. Please send the amended information to sian.eggington@terraquest.co.uk

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **5th February 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning