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25th September 2025

Oliver Wright
Watermoor Point
Watermoor Road
Cirencester
Gloucestershire
GL71LF

Case Officer: Silvie Steiningerova
Telephone: 01903 737702
Email: silvie.steiningerova@arun.gov.uk

Dear Sir/Madam,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015

Application No: FP/126/25/HH
Site Address: 2 Stanhorn Grove Felpham PO22 8FP
Description of works: Conversion of detached garage to form annexe.

Thank you for your internet representation made on 24th September 2025 which has been recorded as support with the comments as follows:

OWPC78968

On behalf of the National Annexe Planning Consultancy (NAPC), I write in support of planning application FP/126/25/HH for the conversion of the detached garage at 2 Stanhorn Grove, Felpham, to form an annexe. NAPC is the UK's leading specialist in ancillary and modular accommodation, and we recognise the growing importance of flexible living arrangements that make efficient use of existing residential plots.

The proposal to convert an existing outbuilding into ancillary accommodation aligns with national trends and best practice, offering a sustainable response to housing and care pressures without the need for large-scale new development. Such conversions support multigenerational living, enable families to provide care and support within their own homes, and can help address wider housing needs in a manner that is sensitive to the character of established neighbourhoods. We note that the annexe is intended to remain ancillary to the main dwelling, which is a key consideration in ensuring it does not become a separate, independent unit.

In reviewing this application, we encourage the local planning authority to consider the scale, layout, and access arrangements to ensure the annexe remains subordinate and functionally linked to the principal residence. It is important to ensure that the risk of future separation is minimised through appropriate planning conditions, thereby maintaining the ancillary nature of the accommodation.

We also urge Arun District Council to consider the adoption of supportive annexe policies in future iterations of the local plan. Experience from Ireland and California demonstrates that ancillary accommodation can play a significant role in relieving housing pressure and supporting community resilience. Further information on the benefits of such development can be found at <https://napc.uk/annexe-support/>.

NAPC remains committed to working constructively with local authorities to deliver high-quality ancillary accommodation that meets the needs of households and communities.

Your views as made above will be considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish your comments including your name and address on the website. The website is updated once a day in the evening so it may take up to 24 hours for it appear on there. Please make sure that you have only provided information that you are happy will be published in this way. If you have supplied information belonging to a third party, you must make sure you have their permission to do so. If you do not wish your comments to appear on the website or on the file you will need to confirm this by emailing to planning@arun.gov.uk and I will arrange for it to be destroyed although this means that the content will then be disregarded.

The majority of applications are determined under delegated powers by officers. Further information on the decision making process can be found on the website at :<https://www.arun.gov.uk/what-happens-next>.

Some applications will be determined by the Planning Committee, and I shall write and inform you of the date of the meeting and the procedures for public speaking if this is the case. However, if your representation has been received after the agenda for the meeting has been finalised and the notifications have been generated, you will not receive notification. In this case, you will need to track the progress of the application on the council's website <https://www.arun.gov.uk/planning-application-search>

Any comments that are received after the agenda has been finalised will be separately reported to the members of the Planning Committee.

Regardless of how the application is determined I will notify you of the decision.

In the event of a subsequent written representations appeal, against a refusal of planning permission on a householder application any representations made on the application will be automatically forwarded to the Secretary of State. Unlike all other types of appeal, there will be no further opportunity to comment at the appeal stage.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to
<https://www1.arun.gov.uk/planning-application-finder>