



Mr J Dowling
Additions
47a Felpham Way
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Our Ref: FP/121/11/
Your Ref:

Please ask for:
Mrs S Honney-Bayes
01903 737500 Ext 37445

Dear Mr Dowling

14th July 2011

The Town and Country Planning Act 1990 (as amended)

**Two storey rear extension. Gable extension to front to include 2 balconies. Re-submission following FP/6/11/
Seacroft Outram Road Felpham Bognor Regis**

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

I require 1 electronic or 3 paper copies of revised block/site plans (1:500 & 1:200) to show the proposed works on the front elevation as well as the rear, in accordance with the guidance notes available on our website detailed below (click on National List).

I require 1 electronic or 3 paper copies of a location plan at a scale of 1:1250 showing the application site edged red, 2 named roads and a north point, in accordance with the guidance notes available on our website detailed below (click on National List).

Please provide 1 electronic or 3 paper copies of a proposed ground floor plan and a revised proposed second floor plan to show the window detailed on the side elevation.

Certificate A, the Agricultural Land Declaration and the Declaration on the application form are out of date (the date must be no earlier than 21 days before the date of the application). The description of the proposed works has been omitted from section 3 on the application form. Please amend the form enclosed and return accordingly. ✓

Please complete the validation checklist - all boxes must be completed even if not applicable. The checklist and guidance notes are available on our website detailed below (Householder Forms - Household Extension - and click on Checklist)

For further guidance or to obtain the documents as required above please refer to our website: <http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 28th July 2011. If this information is not received by this date the application will be returned as incomplete and you will have to submit a fresh application.

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