



Mr J Dowling
Additions
47a Felpham Way
Bognor Regis
West Sussex
PO22 8PT

Dear Mr Dowling

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: FP/121/11/

Your Ref:

Please ask for:

Mrs S Honney-Bayes
01903 737500 Ext 37445

1st July 2011

The Town and Country Planning Act 1990 (as amended)

Town and Country Planning Development Management Procedure Order 2010 (as amended)

Two storey rear extension. Gable extension to front to include 2 balconies. Re-submission following FP/6/11/

Seacroft Outram Road Felpham Bognor Regis

Thank you for your recent application which I received on 23rd June 2011. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

I require 1 electronic or 3 paper copies of revised block/site plans (1:500 and 1:200) to show the proposed works on the front elevation as well as the rear, in accordance with the guidance notes available on our website detailed below (click on National List).

I require 1 electronic or 3 paper copies of a location plan at a scale of 1:1250 showing the application site edged red, 2 named roads and a north point, in accordance with the guidance notes available on our website detailed below (click on National List).

Please provide 1 electronic or 3 paper copies of a proposed ground floor plan and a revised proposed second floor plan to show the window detailed on the proposed side elevation.

Certificate A, the Agricultural Land Declaration and the Declaration on the application form are out of date (the date must be no earlier than 21 days before the date of the application). The description of the proposed works has been omitted from section 3 on the application form. Please complete the form enclosed and return accordingly.

Please complete the validation checklist - all boxes must be completed even if not applicable. The checklist and guidance notes are available on our website detailed below (Householder Forms - Household Extension - and click on Checklist)

For further guidance or to obtain the documents as required above please refer to our website: <http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 15th July 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

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