



Will Matthews hda projects ltd
St Johns House
St Johns Street
Chichester
PO19 1UU

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: FP/11/19/HH
Your Ref:

Please ask for:
Sian Eggington
0121 2341390

Dear Mr Matthews

28th January 2019

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Single storey front extension, side extension, rear extension and addition of a rear dormer

Location 39 Limmer Lane Felpham

Thank you for your recent application which I received on 17th January 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Form

Please confirm in writing your acceptance of the amended description.

Single storey front extension, side extension, rear extension and addition of a rear dormer
Block Plan

Please submit 1 electronic or 3 paper copies of a block/site plan which includes all dimensions from all extensions to all the site boundaries at a scale of 1:500 or 1:200. Further details of what must be included on the plan can be found in the National Validation Requirements. Please send the amended information to sian.eggington@terraquest.co.uk.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **11th February 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning