



Mr R Raymond
Lynton
46 Roundle Avenue
Felpham
West Sussex
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Arun District Council
Arun Civic Centre
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Our Ref: FP/110/18/T
Your Ref:

Please ask for:
Mrs J Grieves
01903 737500 x 37448

Dear Mr Raymond

9th May 2018

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Works to Tree(s) on trees subject to a Tree Preservation Order (TPO)

Development Works to trees subject to a tree preservation order.

Location Lynton 46 Roundle Avenue Felpham

Thank you for your recent application which I received on 3rd May 2018. It is being validated by Mrs J Grieves who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please confirm that extent of work you are proposing.

For further guidance on making your tree application please click here.

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **23rd May 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning