

Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title:	Mrs	First name:	L	Surname:	Mann
Company name:					
Street address:	54 Glynde Crescent			Country Code	
				National Number	
				Extension Number	
Town/City:	Bognor Regis			Telephone number:	
County:	West Sussex			Mobile number:	
Country:	UK			Fax number:	
Postcode:	PO22 8HT			Email address:	
Are you an agent acting on behalf of the applicant? ☒ Yes ☐ No					

2. Agent Name, Address and Contact Details

Title:	Mr	First Name:	Lee	Surname:	Hackett
Company name:					
Street address:	67				
	Markfield				
Town/City:	Bognor Regis			Mobile number:	
County:	West Sussex			Fax number:	
Country:	United Kingdom			Email address:	
Postcode:	PO22 9HN				

3. Description of Proposed Works

Please describe the proposed works:

Proposed:
1. Ground floor side & rear extension
2. Loft conversion with front & rear dormer extensions
Has the work already been started without planning permission? ☐ Yes ☒ No

4. Site Address Details

Full postal address of the site (including full postcode where available)

Description:

House:	54	Suffix:	
House name:			
Street address:	Glynde Crescent		
Town/City:	BOGNOR REGIS		
County:	West Sussex		
Postcode:	PO22 8HT		

Description of location or a grid reference
(must be completed if postcode is not known):

Easting:	495468
Northing:	100167

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☐ Yes ☒ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: First name: Surname:

Reference:

Date:

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☒ No

9. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you? ☐ Yes ☒ No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ The agent ☒ The applicant ☐ Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

11. Materials (continued)

Walls - description:

Description of *existing* materials and finishes:

Mainly brick

Description of *proposed* materials and finishes:

Brick to match existing

Roof - description:

Description of *existing* materials and finishes:

Pitched roof - Interlocking tile

Description of *proposed* materials and finishes:

Pitched roof - Interlocking tile to match existing
Flat felt roof to dormer extensions

Windows - description:

Description of *existing* materials and finishes:

White pvcU double glazed

Description of *proposed* materials and finishes:

White pvcU double glazed to match existing

Doors - description:

Description of *existing* materials and finishes:

White pvcU double glazed

Description of *proposed* materials and finishes:

White pvcU double glazed to match existing

Others - description:

Type of other material:

Description of *existing* materials and finishes:

No current dormer cladding

Description of *proposed* materials and finishes:

Tiled dormer cladding to match surrounding dwellings

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☐ Yes ☒ No

12. Certificates (Certificate A)

Certificate of Ownership - Certificate A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Title: First name: Surname:

Person role: Declaration date: ☒ Declaration made

12. Certificates (Agricultural Holdings Certificate)

Agricultural Holding Certificate

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Select Either A or B

(A) None of the land to which the application relates is, or is part of an agricultural holding.

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Title: First Name: Surname:

Person role: Declaration date: ☒ Declaration Made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. ☒

Date