

Application for Planning Permission. Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title:		First name:		Surname:	
Company name:	Braeside Sussex Ltd				
Street address:	Braeside				
	Stable Lane				
	Findon				
Town/City:					
County:	West Sussex				
Country:					
Postcode:	BN14 0RR				
Are you an agent acting on behalf of the applicant?					
☒ Yes ☐ No					

	Country Code	National Number	Extension Number
Mobile number:			
Fax number:			
Email address:			

2. Agent Name, Address and Contact Details

Title:	Mr	First Name:	Colin	Surname:	Jessey
Company name:	Colin Jessey Associates				
Street address:	29				
	Parkfield Road				
	Tarring				
Town/City:	Worthing				
County:	West Sussex				
Country:					
Postcode:	BN13 1EP				

3. Description of the Proposal

Please describe the proposed development including any change of use:

Conversion, refurbishment and extension of detached dwelling house to create 6 self contained flats of mixed accommodation; comprising 2 one-bedroom flats, 2 two-bedroom flats, and 2 three-bedroom flats; all with spacious communal gardens and 9 parking bays.

Has the building, work or change of use already started? ☐ Yes ☒ No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House:		Suffix:	
House name:	BRAESIDE		
Street address:	STABLE LANE		
	FINDON		
Town/City:	WORTHING		
County:			
Postcode:	BN14 0RR		

Description of location or a grid reference
(must be completed if postcode is not known):

Easting:	512383
Northing:	108833

Description:

Six bedroom detached dwellinghouse built early in the last century.

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: Mr	First name: Peter	Surname: Cleveland
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Reference:

Date (DD/MM/YYYY): (Must be pre-application submission)

Details of the pre-application advice received:

Following submission of preliminary scheme drawings, advice was given that the proposal to convert the property into flats was acceptable, however the alterations and extensions would alter the scale and appearance unacceptably. Accordingly, the proposal has been reduced in scale and appearance.

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Are there any new public roads to be provided within the site? ☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site? ☐ Yes ☒ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way? ☐ Yes ☒ No

7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste? ☒ Yes ☐ No

If Yes, please provide details:

See drawings 152.10.06 and 152.10.09

Have arrangements been made for the separate storage and collection of recyclable waste? ☒ Yes ☐ No

If Yes, please provide details:

Separate bins are to be provided

8. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? ☐ Yes ☒ No

9. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you? ☐ Yes ☒ No

10. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Walls - description:

Description of existing materials and finishes:

Render with colour wash finish over face brickwork at lower levels

Description of proposed materials and finishes:

Render with colour wash finish over face brickwork and brick plinths at lower levels

Roof - description:

Description of existing materials and finishes:

Plain tiles

Description of proposed materials and finishes:

Plain tiles to main roof slopes, dormers and porches
Natural slates to the single storey mono pitch roof

Windows - description:

Description of existing materials and finishes:

Timber

Description of proposed materials and finishes:

Timber

Doors - description:

Description of existing materials and finishes:

Timber

Description of proposed materials and finishes:

Timber

Boundary treatments - description:

Description of existing materials and finishes:

Timber fencing, hedges and shrubs

Description of proposed materials and finishes:

Timber fencing, hedges and shrubs

Vehicle access and hard standing - description:

Description of existing materials and finishes:

Brick pavers & concrete paving

Description of proposed materials and finishes:

Tarmacadam & brick pavers

Lighting - add description

Description of existing materials and finishes:

none

Description of proposed materials and finishes:

1200mm high lighting bollards

Others - description:

Type of other material: n/a

Description of existing materials and finishes:

n/a

Description of proposed materials and finishes:

n/a

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

Letter
Two A4 sheets with six colour photographs
Design & Access Statement
Drawings listed on Drawing Issue Sheet

11. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
Cars	4	8	4
Light goods vehicles/public carrier vehicles	0	0	0
Motorcycles	0	0	0
Disability spaces	0	1	1
Cycle spaces	0	12	12
Other (e.g. Bus)	0	0	0
Short description of Other			

12. Foul Sewage

Please state how foul sewage is to be disposed of:

Mains sewer	☒	Package treatment plant	☐	Unknown	☐
Septic tank	☐	Cess pit	☐		

Other

Are you proposing to connect to the existing drainage system? ☒ Yes ☐ No ☐ Unknown

If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):

Drawings 152.09.01 & 152.10.06

13. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.) ☐ Yes ☒ No

If Yes, you will need to submit an appropriate flood risk assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? ☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere? ☐ Yes ☒ No

How will surface water be disposed of?

☐ Sustainable drainage system	☐ Main sewer	☐ Pond/lake
☒ Soakaway	☐ Existing watercourse	

14. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, OR on land adjacent to or near the application site:

a) Protected and priority species

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

b) Designated sites, important habitats or other biodiversity features

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

c) Features of geological conservation importance

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

15. Existing Use

Please describe the current use of the site:

Residential

Is the site currently vacant? ☐ Yes ☒ No

Does the proposal involve any of the following:

Land which is known to be contaminated? ☐ Yes ☒ No

Land where contamination is suspected for all or part of the site? ☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination? ☐ Yes ☒ No

Application advice

If you have said Yes to any of the above, you will need to submit an appropriate contamination assessment.

16. Trees and Hedges

Are there trees or hedges on the proposed development site? ☒ Yes ☐ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ☐ Yes ☒ No

If Yes to either or both of the above, you will need to provide a full Tree Survey with accompanying plan before your application can be determined. Your Local Planning Authority should make clear on its website what the survey should contain, in accordance with the current 'B55837: Trees in relation to construction - Recommendations'

17. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste? ☐ Yes ☒ No

18. Residential Units

Does your proposal include the gain or loss of residential units? ☒ Yes ☐ No

Market Housing - Proposed

	Number of bedrooms				
	1	2	3	4+	Unknown
Houses					
Flats/Maisonettes	2	2	2		
Live-Work units					
Cluster flats					
Sheltered housing					
Bedsit/Studios					
Unknown					

Proposed Market Housing Total 6

Market Housing - Existing

	Number of bedrooms				
	1	2	3	4+	Unknown
Houses				1	
Flats/Maisonettes					
Live-Work units					
Cluster flats					
Sheltered housing					
Bedsit/Studios					
Unknown					

Existing Market Housing Total 1

Overall Residential Unit Totals

Total proposed residential units	6
Total existing residential units	1

19. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? ☐ Yes ☒ No

20. Employment

If known, please complete the following information regarding employees:

	Full-time	Part-time	Equivalent number of full-time
Existing employees	0	0	0
Proposed employees	0	0	0

21. Hours of Opening

If known, please state the hours of opening for each non-residential use proposed:

Use	Monday to Friday		Saturday		Sunday and Bank Holidays		Not Known
	Start Time	End Time	Start Time	End Time	Start Time	End Time	

22. Site Area

What is the site area? 2,550 sq.metres

23. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

none

Is the proposal for a waste management development? ☐ Yes ☒ No

24. Hazardous Substances

Is any hazardous waste involved in the proposal? ☐ Yes ☒ No

25. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ The agent ☒ The applicant ☐ Other person

26. Certificates (Certificate B)

Certificate of Ownership - Certificate B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which this application relates.

Notice recipient		Date notice served		
Name	Mark Thruscutt	22/02/2010		
Number:	Suffix:			
Street:	Braeside, Stable lane			
Locality:	Findon			
Town:	West Sussex			
Postcode:	BN14 0RR			
Name	Steven Thruscutt	22/02/2010		
Number:	Suffix:			
Street:	Braeside, Stable Lane			
Locality:	Findon			
Town:	West Sussex			
Postcode:	BN14 0RR			
Name	Andrew Thruscutt	22/02/2010		
Number:	Suffix:			
Street:	Braeside, Stable Lane			
Locality:	Findon			
Town:	West Sussex			
Postcode:	BN14 0RR			
Name	Peter Thruscutt	22/02/2010		
Number:	Suffix:			
Street:	Braeside, Stable lane			
Locality:	Findon			
Town:	West Sussex			
Postcode:	BN14 0RR			
Title:	Mr First name:	Colin	Surname:	Jessey
Person role:	Agent	Declaration date:	22/02/2010	☒ Declaration made

26. Certificates (Agricultural Holdings Certificate)

Agricultural Holding Certificate

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Select Either A or B

(A) None of the land to which the application relates is, or is part of an agricultural holding.

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Title:	Mr	First Name:	Colin	Surname:	Jessey
Person role:	Agent	Declaration date:	22/02/2010	☒ Declaration Made	

27. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.



Date