

[REDACTED]

[REDACTED]

From: June Grinstead [REDACTED]
Sent: 21 June 2021 09:38
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: Re: FW: FG/84/21/HH - 24 Elm Park

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I've copied it straight from an email;

[REDACTED]

On Mon, 21 Jun 2021 at 09:36, Julie Grieves <Julie.Grieves@arun.gov.uk> wrote:

Apologies,

One last query..the email on the Form 2 for the applicant is [REDACTED]

I don't think this is an email domain. Should it be [REDACTED] Could you confirm that the email should be.

Many thanks

Julie



Julie Grieves - | Community Infrastructure Levy Officer (CIL), Planning Department, Directorate of Place, Arun District Council |

(Working days Monday, Tuesday & Wednesday 9.00am-18.00pm & Thursday & Friday 9.00am-2.45pm)

[REDACTED] External: +44 (0) 1903 737711 | E-mail: julie.grieves@arun.gov.uk

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From: June Grinstead [REDACTED]
Sent: 21 June 2021 09:33
To: Julie Grieves <julie.grieves@arun.gov.uk>
Subject: Re: FW: FG/84/21/HH - 24 Elm Park

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Yes, that is correct.

On Mon, 21 Jun 2021 at 09:28, Julie Grieves <julie.grieves@arun.gov.uk> wrote:

Thank you for your email.

The measurements on CIL Form 1 have not been completed fully. I have calculated it myself and get the following measurements

Demolished Floor Area = 22m2

Proposed Floor Area = 51m2.

Do you agree?

Kind regards,

Julie



Julie Grieves - | Community Infrastructure Levy Officer (CIL), Planning Department, Directorate of Place, Arun District Council |

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From: June Grinstead
Sent: 21 June 2021 08:29
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: Re: FW: FG/84/21/HH - 24 Elm Park

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Good evening Julie

Please find attached updated form 1 and completed form 2.

Many thanks

June

On Fri, 18 Jun 2021 at 10:21, Julie Grieves <Julie.Grieves@arun.gov.uk> wrote:

Dear June,

I hope you are well?

I refer you to the email below. The application has been approved conditionally and therefore I now need to issue as Liability Notice.

Please forward the relevant information I have requested below. Please do not commence works until these forms have been submitted and once a Liability Notice has been issued, you must submit the Form 6 Commencement Notice before commencement.

If I do not receive the forms by Thursday 24th June, I will issue the Liability Notice but this will not show the relief and these forms will have to be submitted before commencement.

Please also forward an email for your client so that the notices can be sent direct to them as is required in the Regulations

Many thanks,

Julie



Julie Grieves - | Community Infrastructure Levy Officer (CIL), Planning Department, Directorate of Place, Arun District Council |

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From: Julie Grieves

Sent: 16 June 2021 11:05

To: June Grinstead

Subject: RE: FG/84/21/HH - 24 Elm Park

Hi June,

Thank you for your images you sent last night. These are of the bungalow. I'll refer you to my original email and copied below:-

"Dear Mrs Grinstead,

I am emailing you today with regards to the above application and CIL.

I note from your completed CIL Form 1 and Form 8 form that you are applying for Residential Annex Relief. To enable me to apply this relief on your liability notice at decision, we must receive a completed Form 2 Assumption of Liability form.

I also note from the plans that you are demolishing existing buildings but this has not been calculated in the Form 1 Additional Information form and is required at Part 6/7.

Please could you forward amended Form 1 and a Form 2 and also an email address for your clients so that we can send them their Liability Notice as per the regulations.”

Kind regards,

Julie



Julie Grieves - | Community Infrastructure Levy Officer (CIL), Planning Department, Directorate of Place, Arun District Council |

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From: June Grinstead [REDACTED]
Sent: 15 June 2021 18:36
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: Re: FG/84/21/HH - 24 Elm Park

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Hi Julie

PDF attached.

Many thanks

June

On Tue, 15 Jun 2021 at 18:28, Julie Grieves <Julie.Grieves@arun.gov.uk> wrote:

June,

Thank you. PDF's are slightly easier if you can?

Julie



Julie Grieves - | Community Infrastructure Levy Officer (CIL), Planning Department, Directorate of Place, Arun District Council |

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From: June Grinstead
Sent: 15 June 2021 18:28
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: Re: FG/84/21/HH - 24 Elm Park

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Good evening Julie

I'm going to send you a we transfer link because of the size of the images.

Kind regards

June

On Tue, 15 Jun 2021 at 18:25, Julie Grieves <Julie.Grieves@arun.gov.uk> wrote:

Dear Mrs Grinstead,

I am emailing you today with regards to the above application and CIL.

I note from your completed CIL Form 1 and Form 8 form that you are applying for Residential Annex Relief. To enable me to apply this relief on your liability notice at decision, we must receive a completed Form 2 Assumption of Liability form.

I also note from the plans that you are demolishing existing buildings but this has not been calculated in the Form 1 Additional Information form and is required at Part 6/7.

Please could you forward amended Form 1 and a Form 2 and also an email address for your clients so that we can send them their Liability Notice as per the regulations.

Kind regards,

Julie



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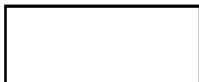
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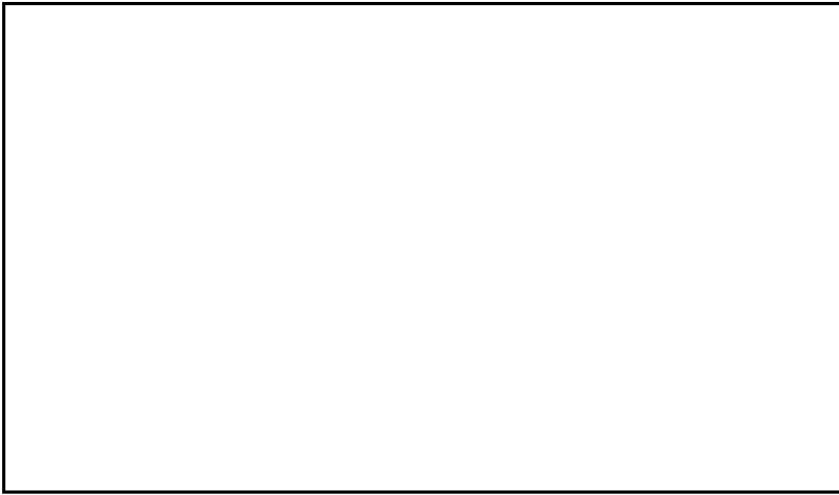
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CHARTERED ARCHITECTURAL TECHNOLOGIST



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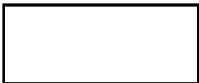
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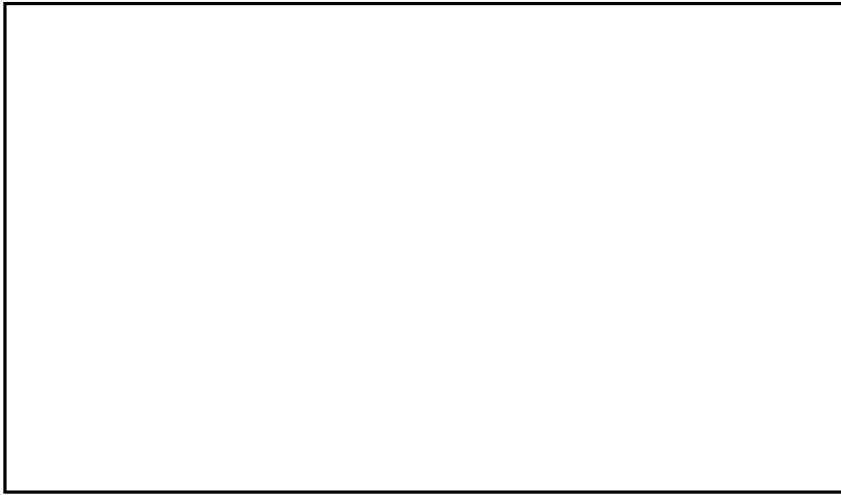
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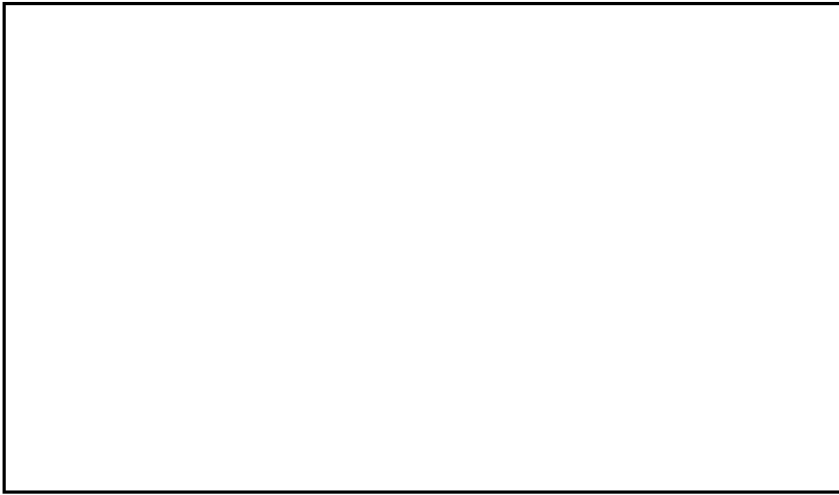
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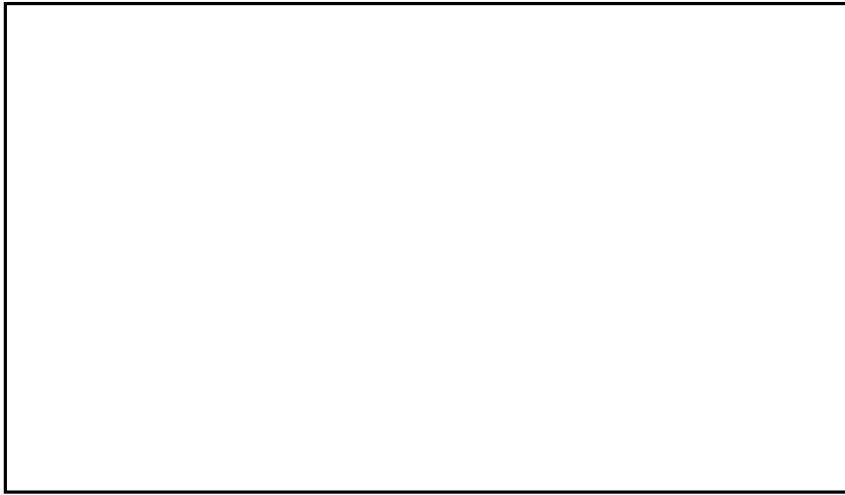
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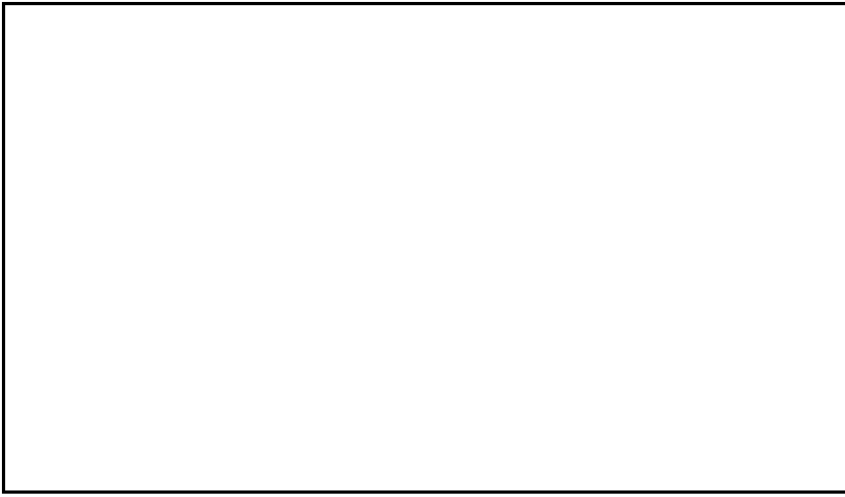
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