

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	9
Suffix	
Property name	
Address line 1	East Onslow Close
Address line 2	
Address line 3	
Town/city	Ferring
Postcode	BN12 5RR
Description of site location must be completed if postcode is not known:	
Easting (x)	509453
Northing (y)	103025

Description	
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2. Applicant Details

Title	Ms
First name	Loraine
Surname	Jackson
Company name	
Address line 1	9 East Onslow Close
Address line 2	
Address line 3	
Town/city	Worthing
Country	United Kingdom

2. Applicant Details

Postcode	BN12 5RR
Are you an agent acting on behalf of the applicant?	☐ Yes ☒ No
Primary number	
Secondary number	
Fax number	
Email address	

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe the proposed works:

New balustrade balcony to existing flat roof extension

Has the work already been started without consent? ☒ Yes ☐ No

If Yes, please state when the development or work was started (date must be pre-application submission)

01/10/2020

Has the work already been completed without consent? ☒ Yes ☐ No

5. Materials

Does the proposed development require any materials to be used externally? ☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Other Timber Balustrade Balcony	
Description of existing materials and finishes (optional):	N/A
Description of proposed materials and finishes:	Smooth finished, square railed, timber Balustrade with bevelled, horizontal handrail. To be painted white.

Other Balcony Floor	
Description of existing materials and finishes (optional):	Felt Flat Roof to remain
Description of proposed materials and finishes:	Propose to overlay felt roof with Stone Chippings or Artificial Grass.

Other North Face Screening	
Description of existing materials and finishes (optional):	N/A
Description of proposed materials and finishes:	Propose Artificial Laurel fixed to wooden trellis fixed to inside of north face balustrade.

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☒ Yes ☐ No

5. Materials

If Yes, please state references for the plans, drawings and/or design and access statement

1. Drwg EOBAL/01A - Location Plan
2. Drwg EOBAL/02A - Site Plan
3. Drwg EOBAL/03A - Elevation(s)
4. Drwg BAL/04A - Section(s)
5. Design Statement - Doc 001
6. Photographs of installed Balustrade and proposed screening - Doc 002

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☐ Yes ☒ No

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☒ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Mrs
First name	Lisa
Surname	Coney
Reference	ENF/301/19

Date (Must be pre-application submission)

02/12/2019

Details of the pre-application advice received

Advice received following visit from Mrs Coney resulting from alleged unauthorised balcony over rear extension following complaint, subsequent letter

10. Pre-application Advice

ENF/301/19 dated 08/01/19 advised us to submit a planning application in retrospect of the development. Additionally, we have been advised to provide obscured glazing or screening to 1.7m height from balcony floor. An extension for submission of the planning application was extended to 12 June 2020 due to terminally ill householder requiring urgent palliative care following unsuccessful treatment. Further, we are unable to secure an agent to act on our behalf due to the exceptional circumstances resulting from the Coronavirus lockdown in addition to shielding of a highly vulnerable householder. Following careful consideration of the recommendation, outlined in above letter, we have concluded that a glazed balcony to 1.7m is likened to a shower screen wrapped around the existing extension and would not be aesthetically pleasing or in keeping with the traditional form of the house. This would also add additional costs of approximately £7k for a glazed system plus £3k to remove the proposed timber balustrade and repair/reinstatement of flat roof following dismantling, in addition to the 4k paid for work to date. Preliminary discussions have also been held with the surrounding landowners who have informed that they have 'no objection' to the timber balcony with the exception of 8 East Onslow Close who have refused to discuss the matter following previous breakdown in relationships. It is therefore our proposal to proceed with the retrospect planning application with the proposed timber balustrade to the existing extension and provide screening to the north side of the balcony i.e. adjacent to the boundary of Number 8 East Onslow Close. Whilst the balustrade was originally installed for safety edge protection and to provide an architectural feature to the existing extension flat roof we now will need to provide access to the flat roof/balcony during palliative care/end of life care of the disabled householder to provide seating and fresh air as it would be difficult to lift the disabled person to the ground floor in their final stages of life by other 60 year old householder. Our proposal for screening to 1.7m height is shown on submitted drawings and photograph.

We understand that the most overlooked householder east of the site proposes to write in favour of the development once we have a planning reference number for them to use. It is understood also that they are against the recommended glazed proposal as they feel it would also be un-aesthetic with screening also being unsightly for them.

We also advise that No.1 East Onslow Close has a balcony overlooking a public road (Onslow Drive) and adjacent properties.

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that:

- ☐ I have/The applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates; or
- ☐ The applicant is the sole owner of all the land or buildings to which this application relates and there are no other owners* and/or agricultural tenants**.

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years to run. ** 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990.**

Owner/Agricultural Tenant

Name of Owner/Agricultural Tenant	Mr Douglas Watson
Number	9
Suffix	
House Name	
Address line 1	9 East Onslow Close
Address line 2	
Town/city	Worthing
Postcode	Bn12 5RR
Date notice served (DD/MM/YYYY)	11/06/2020

Person role

12. Ownership Certificates and Agricultural Land Declaration

☒ The applicant

☐ The agent

Title	Ms
First name	Loraine
Surname	Jackson
Declaration date (DD/MM/YYYY)	11/06/2020

☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	12/06/2020
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