



Mr & Mrs John & Debra Cowling
26
West Drive
Ferring
BN12 5QZ

Arun District Council
Arun Civic Centre
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Planning General Enquiries
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Minicom: 01903 732765
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Our Ref: FG/65/19/HH
Your Ref:

Please ask for:
Sian Eggington
0121 2341390

Dear

10th June 2019

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Erect 5.5' close board fence around our garden adjacent to Oval waye & West drive. The West Drive side will be erected in the garden behind established bushes/tree so won't be seen from the road side and have a new matching gate, the oval waye side will be the same as existing fence opposite

Location 26 West Drive Ferring

Thank you for your recent application which I received on 5th June 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan

Please submit 1 electronic or 3 paper copies of a location plan at a scale of 1:1250 or 1:2500 for rural areas. Further details of what must be included on the plan can be found in the National Validation Requirements.

PDF: All plans submitted must be PDF documents and have a scale.

Confirmation required: Is the fence going across the entire of the front garden (West Drive). If so it needs to be shown on the plan submitted as currently it only shows the fence going partially across the front garden and side garden (Oval Way). This plan needs to be submitted as a PDF with a stated scale and scale bar to allow for confirmation of the scale.

Elevation: Please provide the elevations of the proposed fence at a stated scale of 1:50 or 1:100 with a scale bar or dimensions to allow for confirmation of the scale.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **24th June 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely



Neil Crowther
Group Head of Planning