



Mr A W Rogers
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West Sussex
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Arun District Council
Arun Civic Centre
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Our Ref: FG/51/18/HH
Your Ref:

Please ask for:
Miss K Garner
01903 737500 x 37467

Dear Mr Rogers

13th April 2018

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Single storey rear/side and front extensions
Location 31 Beehive Lane Ferring

Thank you for your recent application which I received on 19th March 2018. It is being validated by Miss K Garner who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan - Amend

Please submit 1 electronic or 3 paper copies of an amended location plan at a scale of 1:1250 to include a 2nd road name, preferably the name of the road that the property is on. Further details of what must be included on the plan can be found in the National Validation Requirements.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **27th April 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning