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Arun District Council
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Maltravers Road
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Tel: 01903 737756
Email: planning@arun.gov.uk
www.arun.gov.uk/planning
Please ask for: Mrs D Johnson
Email: daun.johnson@arun.gov.uk
Telephone: 01903 737762
Our Ref: FG/47/26/PD
Your Ref:
Date: 16th June 2026

Dear Mr Holt,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (General Permitted Development) Order 2015 Schedule 2 (As amended)

Prior Notification for Permitted Development

Schedule 2 Part 1 Class AA

Development: Prior approval under Schedule 2, Part 1, Class AA for the removal of existing roof, construction of new walls above existing walls to form new first floor walls and erection of new roof with a maximum height of 10.35m.

Location: The Haystack Sea Lane Ferring BN12 5EP

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the notification as valid until the following matters are resolved:-

Please provide dimensions of the windows on the proposed floor plans or elevations.

Please provide a statement concerning the management of construction of the proposed development.

If providing additional documents or information, please email it to: planning.responses@arun.gov.uk with a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **30th June 2026**. If this information is not received by this date, I will close the file as incomplete and where a fee has been paid, will retain £40.00 (or the entire fee, if less than £40.00) to cover the cost of administering the return. Once closed, if you wish to continue you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website
<https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to
<https://www1.arun.gov.uk/planning-application-finder>