

Mr Guy Rochez
Flat 11
Wareham Court
London
N1 4SN

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: FG/46/21/PL
Your Ref:
Date: 22nd March 2021

Dear Mr Rochez,

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015

Application for Planning Permission

Development: Development of 1 2 bed house set over 2 floors, with the first floor being partially contained within the roof, along with associated parking & amenity spaces. This site is within CIL Zone 4 and is CIL liable as new dwelling.
Location: Land Between 11a The Grove And 30 Brook Lane Ferring

Thank you for your recent application which I received on 17th March 2021. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan

The Location Plan should include all land necessary to carry out the proposed development including land required to access the site. Please amend accordingly and re submit.

Block Plan

The Block Plan should include measurements to boundaries from the proposed development. Please amend accordingly and re submit.

Roof Plan

The submitted Roof plan does not show the proposed roof lights. Please amend accordingly and re submit.

Please confirm your acceptance of the amended site address as on the application it is 12a The Grove, Ferring.

Tree Survey and Arboricultural Report

The application site contains trees or is adjacent to land which contains trees which may be affected by the development proposals. A tree survey and arboricultural statement is required in accordance with the Validation Requirements List.

For further detailed information on validation requirements please go to our website and refer to the

requirements list for this type of application: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

Please provide the above by **5th April 2021** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

PLEASE NOTE: Essential IT work will be carried out during the week of 12 April 2021 and there will be no access to the planning records on the website. It will not be possible to follow the progress of an application, view any documents or make on line comments. To ensure that no one is disadvantaged the publicity period will be extended by a week on planning applications where the publicity period falls over this week. The site notices and documentation will quote the extended date if this is applicable.

All aspects of planning, building control and local land charges will be limited during this week. If you do need to contact the case officer during this week you will need to be able to provide the exact reference number and as much detail as possible. The service will be extremely limited and it would be best to contact us either before 12 April, or after, when the work is completed on 19 April 2021.

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www.arun.gov.uk/planning> and click into Local Planning Application Finder.