



Mrs Tina DeSisto
25 Wallace Avenue
Worthing
West Sussex
BN11 5QX

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: FG/44/19/CLP

Your Ref:

**Please ask for:
Nicola Moore
01903 737500 X 37944**

26th April 2019

Dear Mrs De Sisto

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015 - Article
39
Application for Certificate of Lawfulness for a Proposed Use or Building**

Development Application for a Lawful Development Certificate for a Proposed use or development.
Location Protacol 5 The Pantiles Ferringham Lane Ferring

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

I am unable to accept the location plan as it has not been drawn to an identified scale.

To date I do not appear to have received the required fee of £117.00. This can be paid either by cheque or via the Arun District Council website. Please ensure you quote reference FG/44/19/CLP on any payment.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **10th May 2019**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

Neil Crowther

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