

From: Tina Desisto [redacted]
To: Amber Willard amber.willard@arun.gov.uk
Date: Friday 22 March, 11:16

Good morning,
Thank you so much. Yes this helps immensely.
Could you please advise me on how to go about getting this certificate please. And would I need it before the works can go ahead.
Kind regards
Tina

It Outlook for iOS

From: Amber Willard amber.willard@arun.gov.uk
To: 'Tina Desisto' [redacted]
Date: Friday 22 March, 12:22

Dear Ms Desisto

Here are forms on our website. The link to the form is below.
https://ecab.planningportal.co.uk/uploads/appPDF/C3810Form015_england_en.pdf

These can be handed in to our offices or completed electronically via the planning portal which it is then sent to us. There is a fee however they will be able to advise how much when it is submitted.

The certificate is basically confirmation that planning permission is not required and therefore works can technically proceed beforehand as it is believed that permission is not needed. However if the application is determined that permission is required (which I don't believe it is) then you would have completed the works without planning permission.

I would therefore advise it is better to wait however it's up to you.

I would also advise attaching the photos of the frames with the application which supports the case that they are rotting and maintenance is required.

Yanks

Amber Willard

Amber Willard [Planning Officer, Planning Department, Directorate of Place, Arun District Council] Location: 1st Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF
Internal: 37445 | External: +44 (0) 1903 737500 Ext: 37445 | E-mail: mailto:amber.willard@arun.gov.uk
Please note this information is given without prejudice and represents the informal view of the officer and not an official opinion of Arun District Council.

From: Tina Desisto tinausa1978@hotmail.com
To: Amber Willard amber.willard@arun.gov.uk
Date: Friday 22 March, 12:36

Dear Mrs Willard
Thank you so much for all your help, much appreciated.
Tina

It Outlook for iOS

From: Tina Desisto [redacted]
To: Amber Willard amber.willard@arun.gov.uk
Date: Tuesday 26 March, 07:10

Dear Mrs Willard,

Thank you ever so much for the support. I am considering making the application online and note two options for lawful development;

There are 2 types of lawful development certificate. A local planning authority can grant a certificate confirming that:

an existing use of land, or some operational development, or some activity being carried out in breach of a planning condition, is lawful for planning purposes under section 191 of the Town and Country Planning Act 1990; or

a proposed use of buildings or other land, or some operations proposed to be carried out in, on, over or under land, would be lawful for planning