

Elaine Walby

From: Elaine Walby
Sent: 15 May 2026 15:09
To: 'Joseph Chan'
Cc: Chris Barker
Subject: RE: FG/36/26/L & FG/35/26/HH - Housholder and Full Planning at Home Farm House 63 Ferringham Lane Ferring BN12 5LL - P2341

Good afternoon

The biodiversity enhancement statement is required to fulfil policy ENV DM5. If as you have indicated you do not feel this is necessary I can validate without the document, however the case officer may require one and it may result in a planning condition that would need to be discharged later.

I have discussed the heritage statement with our Conservation Officer, and he does not feel there is enough detail within the covering letter. Further details are within the Validation Requirements List [Listed Building Validation Requirements List 2024](#) (page 9, Item 2)

Kind regards

Elaine Walby
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Planning Services

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From: Joseph Chan [REDACTED]
Sent: 08 May 2026 12:33
To: Elaine Walby <Elaine.Walby@arun.gov.uk>; Planning <Planning@arun.gov.uk>
Cc: Chris Barker [REDACTED]
Subject: FG/36/26/L & FG/35/26/HH - Housholder and Full Planning at Home Farm House 63 Ferringham Lane Ferring BN12 5LL - P2341

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Dear Elaine,

Hope you are well.

Regarding the attached invalid letters dated 6th May, I would just like to gain some clarity on what additional documentation is being sought and why.

In relation to Housholder Application (FG/35/26/HH), the stated requirement for a Biodiversity Enhancement Statement leaves me a little confused. This application is for replacement windows and doors only, with no proposed change in footprint or impact on habitat area in any way. As such, could you please explain why this is a requirement for this application. We do not consider this a proportionate requirement for an application that only requires planning owing to the heritage sensitivities of the building and conservation area.

In regard to both applications, as labelled on the submission through the planning portal, our covering letter has been drafted to cover the validation requirements for a Heritage Statement. It identifies the heritage significance, any likely impacts, and the proposed mitigation measures (through choice of design). As such, we are of the opinion that the covering letter addresses this validation requirement. If the council do not consider this sufficient, please confirm what requirements this is not considered to meet.

We look forward to hearing your clarification of the above.

Kind Regards,

Joseph Chan
Graduate Planner,



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