



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

4th April 2025

Ferring Parish Council
Ms Nadine Phibbs
1 Elm Park
Ferring
Worthing, West Sussex
BN12 5RN

Case Officer: Harry Chalk
Telephone: 01903 737577
Email: harry.chalk@arun.gov.uk

Dear Sir/Madam,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015

Application No: FG/26/25/HH
Site Address: 8A South Drive Ferring BN12 5QS
Description of works: Garage conversion into self contained annex.

Thank you for your internet representation made on 3rd April 2025 which has been recorded as an objection with the comments as follows:

OWPC75190

Ferring Parish Council objects to this application on the basis that :

Whilst the application does not define the use for the annex, concerns are raised that as this is a separate accommodation that the planned use could be for as a commercial purpose.

Within the application, it states that the proposal will not affect the existing car parking arrangements. This simply cannot be the case due to the loss of the existing garage which will reduce the parking. Consequently, there will be insufficient off-road parking to accommodate the existing dwelling as well as the proposed annex.

We urge ADC to refuse this application.

Your views as made above will be considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish your comments on the website. Please make sure that you have only provided information that you are happy will be published in this way. If you have supplied information belonging to a third party, you must make sure you have their permission to do so.

The majority of applications are determined under delegated powers by officers. Further information on the decision making process can be found on the website at :<https://www.arun.gov.uk/what-happens-next>.

Some applications will be determined by the Planning Committee, and I shall write and inform you of the date of the meeting and the procedures for public speaking if this is the case. However, if your representation has been received after the agenda for the meeting has been finalised and the notifications have been generated, you will not receive notification. In this case, you will need to track the progress of the application on the council's website <https://www.arun.gov.uk/planning-application-search>

Any comments that are received after the agenda has been finalised will be separately reported to the members of the Planning Committee.

Regardless of how the application is determined I will notify you of the decision.

In the event of a subsequent written representations appeal, against a refusal of planning permission on a householder application any representations made on the application will be automatically forwarded to the Secretary of State. Unlike all other types of appeal, there will be no further opportunity to comment at the appeal stage.

Yours sincerely



Neil Crowther
Group Head of Planning

Essential IT work is being carried out for Planning and Building Control from 4 pm on Friday 4 April until Friday 11 April. During this time, you will still be able to make planning and building control applications, view planning applications and make comments on planning applications but staff will have very limited access to be able to process them. We will have received everything submitted to us but there will be a delay in the processing of new applications and the publishing of new information received after 4pm on Friday 4th. There will also be a very short period of downtime on the website on Friday 11th as the links are updated. We apologise in advance for the delay

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>