



Michael Pearce & Associates Ltd

Orchard House, 47 Sea Lane Gardens, Ferring,
Worthing. West Sussex. BN12 5EQ

**Chartered
Surveyors**

**Architectural
Consultants**

Mr Juan Baeza
Planning Dept
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

3rd January 2019

Dear Mr Baeza,

Loft Conversion and rear Extension - 63 Midhurst Drive, Ferring Ref FG/1/18/HH

Further to our approval dated 12th March 2018 and your recent site visit on 5th December 2018, we wish to apply for a variation to condition 5 of the approval which states:-

“The 4 velux type roof lights in the west and 2 velux type roof lights in the east facing roof planes of the extended dwelling hereby permitted shall at all times be glazed with obscured glass fixed to be permanently non-opening where they are above 1.7m from finished floor level”.

With regard to the 4 west facing windows, we wish the first two, (positioned within the original roof space, closest to the front) to be clear glass and fully opening. They do not overlook any of the neighbouring windows or garden. The view from these windows can be seen in photos 1 & 2 overleaf.

With regard to the 4 other remaining velux windows, (two to the west positioned within the extended part of the roof, closest to the rear and two to the east), we wish to make the following changes :-

1. To use a film to obscure the glass, up to a height of 1.7m. I will forward a sample of the film under separate cover.
2. These windows will be fixed shut with an internal lock or bolt fastener.
3. We wish to be able to open these windows four times a year for the purposes of cleaning and maintenance.

Yours sincerely,

M F Pearce

Michael Pearce
BSc(Hons) MBEng MRICS



Photo 1.



Photo 2.